

**LAKWOOD VILLAGE TOWN COUNCIL**

**COUNCIL MEETING**

**APRIL 9, 2020**

**Council Members:**

Dr. Mark Vargus, Mayor  
Darrell West – Mayor Pro-Tem  
Clint Bushong  
Serena Lepley  
Matt Bissonnette – via telephone conference  
Eric Farage

**Town Staff:**

Linda Asbell, TRMC, CMC – Town Secretary

**REGULAR SESSION - 7:00 P.M.**

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:03 p.m. on Thursday, April 9, 2020 via telephone conference in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas

**PLEDGE TO THE FLAG:**

**(Agenda Item A)**

Mayor Vargus led the Pledge of Allegiance

**VISITOR/CITIZENS FORUM:**

**(Agenda Item B)**

No one requested to speak

**PUBLIC HEARING**

**(Agenda Item C)**

A public hearing was held to provide an opportunity for citizen comment on an ordinance amending Ordinance No. 19-02, the Comprehensive Zoning Ordinance, and amending the official zoning map of the Town by rezoning approximately 77.89 acres of land to Planned Development - Single-Family Residential owned by Sam Hill Venture. (Continued from the March 26, 2020 Council Meeting)

Mayor Vargus reported this is a rezoning request by Sam Hill Ventures, but it is not a zoning relating to the school district property. No one requested to speak.

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**MOTION:** Upon a motion made by Mayor Pro-Tem West and seconded by Councilman Bissonnette council voted five (5) “ayes” and no (0) “nays” to continue the public hearing until the April 23, 2020 council meeting. The motion carried.

**PUBLIC HEARING**

**(Agenda Item D)**

A public hearing was held to provide an opportunity for citizen comment on the proposed comprehensive plan.

No one requested to speak.

**MOTION:** Upon a motion made by Mayor Pro-Tem West and seconded by Councilman West council voted five (5) “ayes” and no (0) “nays” to close the public hearing. The motion carried.

**PUBLIC HEARING**

**(Agenda Item E)**

A public hearing was held to provide an opportunity for citizen comment on the petition filed by The Sanctuary Texas, LLC requesting the creation of Public Improvement District 1. (Continued from the February 13, 2020 Council Meeting)

No one requested to speak.

**MOTION:** Upon a motion made by Mayor Pro-Tem West and seconded by Councilwoman Lepley council voted five (5) “ayes” and no (0) “nays” to continue the public hearing to the June 11, 2020 Council Meeting. The motion carried.

**REGULAR AGENDA:**

**(Agenda Item F)**

**Consideration of Resolution Creating Public  
Improvement District No. 1 (Asbell)**

**(Agenda Item F.1)**

No action was taken

**Discussion of Concrete Road Project (Vargus)**

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**(Agenda Item F.2)**

Mayor Vargus reported the bond proceeds have been deposited in the bank. Brittney Shake, of Kimley Horn, reported the project has been awarded and the contract has been executed. The pre-con meeting with the town, engineers, and contractor is scheduled for April 13, 2020. The expected start date is May 11, 2020 with paving to begin mid-summer. Pending weather delays the expected completion date is May 11, 2021. Ms. Shake reported the situation with COVID-19 might require additional documentation from the town that the work is deemed essential and the workers are authorized to be working. Town Secretary Asbell reported she has already created an essential worker letter to be provided to the contractors.

**Consideration of Amendment to Mayor  
Vargus Declaration of Emergency (Vargus)**

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**(Agenda Item F.3)**

Mayor Vargus reported on a problem with door-to-door solicitation during the stay-at-home order. The amendment to the declaration prohibits door-to-door solicitation. Mayor Vargus reported that economics are important so vendors are permitted to contact town hall to drop off flyers which will then be made available to citizens in the mailbox area.

**MOTION:** Upon a motion made by Mayor Pro-Tem West and seconded by Councilman Farage council voted five (5) “ayes” and no (0) “nays” to ratify Mayor Vargus amended emergency order prohibiting door-to-door solicitation. The motion carried.

**Discussion of Operational Changes due to  
COVID-19 (Vargus)**

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**(Agenda Item F.4)**

Mayor Vargus reported that Town Secretary Asbell has been working from home except for a few hours on Monday, Friday, and for council meetings. Mayor Vargus reported that for document control the original documents must stay at town hall, and bill paying must be done on the secure network inside town hall. Mayor Vargus stated Town Secretary Asbell will scan bills to check signers to obtain authorization via email which will document the required second signature. Council meetings will be accomplished via telephone/video conference. After the council reconvenes following an executive session no action will be taken and no reports will be given, council will immediately adjourn. Town Hall will remain closed to the public, but council members may access the building when necessary.

**Discussion of Town Investments (Vargus)**

**(Agenda Item F.5)**

Mayor Vargus reported that the COVID-19 situation has caused the stock market to be volatile. When the market is unstable investors tend to invest in treasury bills. The town's investment funds are in TexPool which have short-term securities and commercial paper. Mayor Vargus reported that the return rate dropped about 10% at TexPool so he moved the excess funds back into Point Bank. TexPool rate is currently 0.93%, the interest rate at Point Bank is 1.02%. There was some discussion about how fast transfers can be made.

**EXECUTIVE SESSION:**

**(Agenda Item G)**

At 7:29 p.m. Mayor Vargus recessed into executive session in accordance with (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice re: Development agreements, development and zoning standards; (2) § 551.072 Texas Government Code to wit: deliberations about real property regarding Sam Hill Ventures, Sanctuary at Sunset Cove, Le Tuong, and Project Lightning Bolt; (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations regarding Sam Hill Ventures, Sanctuary at Sunset Cove, Le Tuong, and Project Lightning Bolt; and § 551.076 Texas Government Code to wit: Deliberations about Security Devices.

**RECONVENE:**

**(Agenda Item H)**

Mayor Vargus reconvened the special session at 9:00 p.m. No action was taken.

**REPORTS:**

**(Agenda Item I)**

No reports were made.

**ADJOURNMENT**

**(Agenda Item J)**

**MOTION:** Upon a motion made by Councilwoman Lepley and seconded by Mayor Pro-Tem West council voted five (5) "ayes" and no (0) "nays" to adjourn the Special Meeting of the Lakewood Village Town Council at 9:01 p.m. on Thursday, April 9, 2020. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 23rd day of April 2020.

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APPROVED:



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Darrell West  
MAYOR PRO-TEM

ATTEST:

  
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Linda Asbell, TRMC, CMC  
TOWN SECRETARY

