



LAKWOOD VILLAGE TOWN HALL
100 HIGHRIDGE DRIVE
LAKWOOD VILLAGE, TEXAS

TOWN COUNCIL MEETING
JUNE 13, 2019 7:00 P.M.

REGULAR SESSION – AGENDA

Call to Order and Announce a Quorum is Present

A. PLEDGE TO THE FLAG:

B. VISITOR/CITIZENS FORUM: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. The council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

C. CONSENT AGENDA: All the items on the Consent Agenda are considered to be self-explanatory and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests an item be removed from the Consent Agenda.

1. Minutes of May 9, 2019 Council Meeting (Asbell)
2. Minutes of May 22, 2019 Council Meeting (Asbell)

D. REGULAR AGENDA:

1. Presentation by Patterson Professional Services on Status of Water & Wastewater Systems (Asbell)
2. Consideration of Appointments to the Municipal Development District Board (Asbell)
3. Consideration of Municipal Court of Record Ordinance (Asbell)
4. Discussion of Amendment to the Utility Policy Ordinance (Vargus)
5. Discussion of Concrete Roads (Vargus)
6. Consideration of Authorization of Surveying for Concrete Road Project (Vargus)
7. Consideration of Municipal Development District Financial Controls Ordinance (Bissonnette)
8. Discussion of Fiscal Year 2019-2020 Budget (Vargus)

E. EXECUTIVE SESSION: (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice. (2) § 551.072 Texas Government Code to wit: deliberations about real property; (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations; and (4) § 551.076 Texas Government Code to wit: deliberations about Security Devices.

F. RECONVENE: Reconvene into regular session and consideration of action, if any, on items discussed in executive session

G. REPORTS: Reports about items of community interest. No formal action may be taken on these items at this meeting.

H. ADJOURNMENT

I do hereby certify that the above notice of meeting was posted on the designated place for official notice at 2:30 p.m. on Monday, June 10, 2019.

Linda Asbell, TRMC, CMC, Town Secretary



The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development), 418.183 (Homeland Security)

This facility is wheelchair accessible and accessible parking spaces are available. Please contact the Town Secretary's office at 972-294-5555 or FAX 972-292-0812 for further information.

One or more board members of the LAKEWOOD VILLAGE MUNICIPAL DEVELOPMENT DISTRICT may attend this meeting. No action will be taken by the MDD board.

LAKWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

MAY 9, 2019

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, May 9, 2019, in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

The members of Boy Scout Troup 45 presented the colors and led the Pledge of Allegiance.

PRESENTATIONS:

(Agenda Item B)

Mayor Vargus presented a proclamation recognizing Chris and Aliene Cox for their service to Lakewood Village and their efforts sponsoring the annual Lakewood Village Crawfish Boil. Mayor Vargus thanked Mr. Cox for his dedication to the Town.

Mayor Vargus presented a flag flown over the Texas State Capital to outgoing Councilwoman Elizabeth Shields in honor of her service to the town.

Mayor Vargus presented a flag flown over the United States Capital to outgoing Mayor Pro-Tem Ed Reed in honor of his service to the town. Mayor Vargus also presented a special gift of a reading lamp made from a Lakewood Village streetlight in recognition of his hard work on the dark sky project. Mayor Pro-Tem Reed thanked the council and the town for support during his time of service. Mayor Pro-Tem Reed recognized his wife, Pam and two of his 13 grandchildren in the audience.

**LAKEWOOD VILLAGE TOWN COUNCIL
REGULAR SESSION
MAY 9, 2019**

Page 2

Mayor Vargus administered the oath of office and presented the election certificate to re-elected Councilman Bushong and newly elected Councilman Matt Bissonnette. Councilwoman Serena Lepley administered the oath of office to newly elected Councilman Eric Farage. Council members Bushong, Bissonnette, and Farage took their seats on the dais.

CONSENT AGENDA:

(Agenda Item C)

1. Resolution Naming the Denton Record Chronical as the Official Newspaper (Asbell)
2. Minutes of the March 14, 2019 Council Meeting (Asbell)
3. Minutes of the March 25, 2019 Council Meeting (Asbell)
4. Renewal of the "380" Interlocal Agreement between Town of Lakewood Village and the Lakewood Village Municipal Development District (Asbell)
5. Approval of the Municipal Development District Fiscal Year 2018-2019 Budget Amendment (Asbell)

MOTION: Upon a motion made by Councilman Bushong and seconded by Councilman West, council voted five (5) "ayes", no (0) "nays" to approve the consent agenda items as presented. *The motion carried.*

REGULAR AGENDA:

(Agenda Item D)

**Consideration of Election of Mayor Pro-Tem
(Asbell)**

(Agenda Item D.1)

Mayor Vargus reviewed the general qualifications and expectations of the position of Mayor Pro-Tem. Councilman Bushong nominated Councilman West for the position. Councilman Bushong stated that he appreciates the time Councilman West has dedicated to the town on top of his full-time job.

MOTION: Upon a motion made by Councilman Bushong seconded by Councilwoman Lepley, council voted five (5) "ayes", no (0) "nays" to appoint Darrell West to the position of Mayor Pro-Tem of Lakewood Village. *The motion carried.*

**Consideration of Designation of Authorized
Signers on Bank Accounts (Asbell)**

(Agenda Item D.2)

Mayor Vargus reported that previous Mayor Pro-Tem Ed Reed was a signer on the bank account. Councilman Bushong reported that all transactions require two signatures. Current authorized

signers are Mayor Vargus, Councilman Bushong, and Linda Asbell. There was some discussion about adding Mayor Pro-Tem West

MOTION: Upon a motion made by Councilwoman Lepley and seconded by Councilman Farage, council voted five (5) “ayes”, no (0) “nays” to add Darrell West as an authorized signer on the bank accounts. *The motion carried.*

**Update on Concrete Road Project; Boring
Results & Road Design (Vargus)**

(Agenda Item D.3)

Todd Strouse, Town Engineer, reviewed the geotechnical results of the borings that have been completed. Mr. Strouse reported that increasing the road thickness by one inch will provide an additional ten years of life from the road. The soil was determined to be primarily expansive clay. The final report from the geotechnical team will have recommendations about drainage and moisture barriers. There was some discussion about shoulders on roads and extending the road base beyond the edges of the road. The additional one inch of concrete will cost an estimated \$300,000 on an approximately \$4,000,000 project. There was some discussion about increasing the thickness of highly traveled roads like Highridge Drive.

Mr. Strouse also updated the projected timeline. Surveying in June would move the bid opening for road construction contractors to May 2020. The construction phase will take approximately eight months. There would not be any change in the timeline if the road thickness increased by the additional inch.

There was some discussion of next task order for the project.

Consideration of Water Use Policy

(Agenda Item D.4)

Mayor Vargus reported that he would like to establish standard watering policies which are a voluntary program to provide some stability and predictability for water use. The intent of the policy is to proactively educate citizens about water conservation rather than respond in a reactionary way to problems caused by large numbers of individual properties watering all at the same time. There was some discussion about the previous problems experienced by the town water system.

MOTION: Upon a motion made by Councilman Lepley and seconded by Mayor Pro-Tem West, council voted five (5) “ayes”, no (0) “nays” to approve the proposed water use policy. *The motion carried.*

**Discussion of Municipal Development
District Financial Controls Ordinance
(Bissonnette & Vargus)**

(Agenda Item D.5)

Mayor Vargus reported that Councilman Bissonnette has been working on this ordinance. The goal was to allow the Municipal Development District Board to have some autonomy and discretion on spending while adhering to general financial controls. There was some discussion about placing a spending limit of \$5,000 on the MDD Board if the purchase has been approved within the budget. There was some discussion about the MDD Board meeting quarterly rather than monthly.

**Discussion of Rocky Point Emergency Water
Management Ordinance (Farage & Asbell)**

(Agenda Item D.6)

Councilman Farage stated that this ordinance puts some standard procedures in place for the Rocky Point Water System. This ordinance is similar to the ordinance adopted for Town water operations. There was some discussion about signs to alert Rocky Point about emergency conditions. There was some discussion about collecting email addresses from customers for emergency contact.

**Discussion of Municipal Court of Record
Ordinance (Asbell)**

(Agenda Item D.7)

Town Secretary Asbell reviewed the procedures for becoming a court of record and the history of the ordinance. Town Secretary Asbell reported that the Town Attorney has reviewed the ordinance and provided his input. The Municipal Judge has also reviewed the ordinance and has no concerns. Mayor Vargus reviewed the procedures for a case to be appealed from a court of record.

At this time Council held the visitor/citizen forum.

VISITOR/CITIZENS FORUM:

(Agenda Item F)

Former Mayor Pro-Tem Ed Reed distributed a copy of the Lakewood Village application for Dark Sky Community Designation. Former Mayor Pro-Tem Reed reviewed some of the key elements of the application and reported the application has been submitted and is expecting an approval sometime in July or August.

EXECUTIVE SESSION:

(Agenda Item E)

At 8:17 p.m. Mayor Vargus recessed into executive session in accordance with (1) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional

**LAKWOOD VILLAGE TOWN COUNCIL
REGULAR SESSION
MAY 9, 2019**

Page 5

Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice. (2) § 551.072 Texas Government Code to wit: deliberations about real property; (3) § 551.087 Texas Government Code to wit: Economic Development Negotiations; and (4) § 551.076 Texas Government Code to wit: deliberations about Security Devices

RECONVENE:

(Agenda Item F)

Mayor Vargus reconvened the regular session of the Lakewood Village Town Council at 9:27 p.m. No action was taken.

REPORTS

(Agenda Item H)

Mayor Vargus reported that Town Secretary Asbell is having surgery on May 20th and will be out of the office for two weeks. Volunteers have been scheduled to answer phones and greet people at town hall while Secretary Asbell is out.

ADJOURNMENT

(Agenda Item I)

MOTION: Upon a motion made by Councilman Lepley and seconded by Councilman Farage council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 9:28 p.m. on Thursday, May 9, 2019. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 13th day of June 2019.

APPROVED

Darrell West
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY

LAKWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

MAY 22, 2019

Council Members:

Dr. Mark Vargus, Mayor
Darrell West – Mayor Pro-Tem
Clint Bushong
Serena Lepley
Matt Bissonnette
Eric Farage

Town Staff:

Linda Asbell, TRMC, CMC – Town Secretary - ABSENT
Andy Messer, Town Attorney

SPECIAL SESSION - 5:30 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Special Meeting of the Town Council to order at 5:45 p.m. on Wednesday, May 22, 2019, in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

EXECUTIVE SESSION:

(Agenda Item B)

- A. At 5:46 p.m. Mayor Vargus recessed into executive session in accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following: (1) §551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter re: Town boundaries, annexations, and interlocal agreements; (2) §551.072: Deliberation regarding the purchase, exchange, lease, or value of real property; and (3) §551.087: To discuss or deliberate regarding commercial or financial information that the Town of Lakewood Village has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Lakewood Village and with which the Town is conducting economic development negotiations; and/or to deliberate

**LAKWOOD VILLAGE TOWN COUNCIL
REGULAR SESSION
MAY 9, 2019**

Page 2

the offer of a financial or other incentive to the business prospect, (4) § 551.076 Texas Government Code to wit: deliberations about Security Devices; and, (5) § 551.074 Texas Government Code to wit: Personnel Matters, Appointments to Boards

RECONVENE:

(Agenda Item F)

Mayor Vargus reconvened the regular session of the Lakewood Village Town Council at 9:27 p.m. No action was taken.

REPORTS

(Agenda Item H)

Mayor Vargus reported that Town Secretary Asbell is having surgery on May 20th and will be out of the office for two weeks. Volunteers have been scheduled to answer phones and greet people at town hall while Secretary Asbell is out.

ADJOURNMENT

(Agenda Item I)

MOTION: Upon a motion made by Councilman Lepley and seconded by Councilman Farage council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 9:28 p.m. on Thursday, May 9, 2019. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 13th day of June 2019.

APPROVED

Darrell West
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY



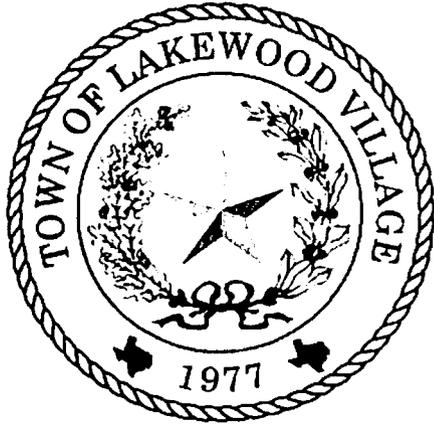
MEMORANDUM

TO: Town Council
FROM: Linda Asbell, TRMC, CMC, Town Secretary
DATE: June 6, 2015
RE: Agenda Item D.2. - Reappointments to the Municipal Development District

Below is a listing of the MDD Board members along with their corresponding term date.

<u>Name</u>	<u>Position</u>	<u>Term Ends</u>
Vacant	#1	2019
Dave Batchelder, Director of Project Development	#2	2020
Linda Louden, Vice President	#3	2019
Vacant	#4	2020
Linda Asbell, Secretary	#5	2019

Position 1 is a full term that was vacated by Councilman Eric Farage. Position 4 is an unexpired term that was vacated when Councilman Matt Bissonnette resigned to assume his position on council.



Town of Lakewood Village

Application for Consideration of Appointment to EDC/MDD Board

Name: Laurence (Larry) King
Address: 807 Stowe Ln, Lakewood Village, TX 75068
Home Phone: _____ Alternate Phone: _____ mobile _____
E-Mail: _____

Do you prefer to serve on the EDC _____ or the MDD X _____
Do you live inside the City Limits? Yes X No _____
Do you live in the Extra-Territorial Jurisdiction? Yes _____ No X _____
Do you live within 10 miles of the corporate limits of the Town? Yes _____ No X _____
Do you own land inside the City Limits of Lakewood Village? Yes X No _____
Are you registered to vote in Denton County? Yes X No _____
Are you a US Citizen? Yes X No _____
Are you 18 years of age or older? Yes X No _____
Has a final judgment been entered finding you totally mentally incapacitated; or partially mentally incapacitated without the right to vote? Yes _____ No X _____
Have you been convicted of a felony? Yes _____ No X _____
Have you lived inside the State for over 12 months? Yes X No _____

Please describe applicable experience (including work and volunteer experience), and why you want to serve on either the EDC or the MDD.

SEE ATTACHED

Signature  Date: 5/1/19

Step 1: Fill Out This Application

Step 2: Attach a cover letter or resume

Step 3: Mail or fax the application and letter of interest or resume to 972-292-0812

If you have any questions please contact City Secretary, Linda Asbell, at (972) 294-5555, or email to linda@lakewoodvillagetx.us

Larry King
CPA, CGMA

████████████████████ | www.linkedin.com/in/larryking1

OBJECTIVE

Serving on Corporate Boards on which I can utilize my experience founding, leading and growing a large services firm and several start-ups, providing services to a wide range of clients, and helping manage the launches and build out of several software startups, to work with other Directors and executives in middle market companies drive strategic growth and added value.

KEY VALUE DRIVERS

- Board Director and Advisory Board Member
- Serial entrepreneur and proven and effective strategic leader and business builder with over 30 years of middle market leadership experience.
- Executive team member that launched a disruptive big data integration solutions/security software company
- Experienced Public and Private Company Board member; Committee Chair
- Directly interfaced with Boards of Directors and Audit Committees
- Hands on M&A experience, leading both an upstream merger and a downstream merger, including all negotiations, due diligence, structuring and post-merger integration
- Extensive experience with assisting clients in mergers and acquisitions from both the buy side and sell side through performance of due diligence, analyzing quality of earnings, working capital considerations, purchase price accounting, and structuring
- Highly effective market facing executive. Very active in marketing, business development and brand building
- Not for Profit Board experience
- Member National Association of Corporate Directors (NACD), Institute for Excellence in Corporate Governance (IECG), Business Navigators Directors Group, CEO Trust (Trustee), Executive Connections, Association for Corporate Growth-DFW (past President), TeXchange-DFW (advisory Board)

AREAS OF EXPERTISE

- Strategic leader and business builder
- Strategic Planning
- Collaborative leader at all levels of the organization
- Financial expertise-public and private companies
- Merger & Acquisition experience
- Lower middle market/middle market companies

- Leading Cross-Functional Teams
- Staff Training and development
- Marketing and selling of services
- Corporate Governance
- Risk Management

BOARD POSITIONS (current and previous)

- nDivision, Inc. (OTC-QB) – (2018 – current); Board of Directors; Audit/Risk Committee Chair, member of Compensation Committee and Governance Committee
- WhamTech, Inc. Advisory Board (2018 – present)
- BlockQAI LLC. Advisory Board (2018 – present)
- ACG DFW Board of Directors (2012 – 2018); President 2016/2017; Executive Committee 2015-2018; Advisory Council to Board (2018 – current)
- TeXchange–DFW Advisory Board Member (2016 – current)
- CEO Trust Trustee (2017 – present)
- Dallas 100 – co-founder and Advisory Board member (2000 – current)
- FEI Technology SIG Committee (2016 – current)
- SMU Cox Associate Board (2016 – current)

- Big Brothers Big Sisters of Denton County Board of Directors (2013 – 2016)
- North Dallas Chamber of Commerce Board of Directors (2001 – 2015)
- The First Tee Greater Dallas Advisory Board (2011 – 2015)
- UNT Accounting Advisory Board (2012 –2015)
- National Reining Horse Association Finance Committee
- Polaris International-Chairman of the Board North America/member International Board
- Special Olympics of Texas Strategic Planning Task Force
- Texas Special Olympics Local and State Development Committees
- Town North YMCA Board and Annual Campaign Chairman

- Premier Logitech, LLC. (2015 – 2016)
- YTexas – Chairman of State Advisory Board (2014 – 2016)
- ErgoBilt, Inc Board of Directors (small cap public company)
- KBA Group, LLP (and predecessor entities) Board of Directors/Executive Committee
- KBA Investments, LLC. Board of Directors
- KBA Financial Services, LLC. Board of Directors
- TeamBuilders, LLC. Board of Directors
- BKD, LLP Governing Board

PROFESSIONAL EXPERIENCE

KING STRATEGY, LLC March 2015 – Present
• Founder and Managing Partner

WHAMTECH, INC. June 2015 – Present
• CFO/COO/CCO
• www.whamtech.com

BKD LLP June 2009 – May 2015
• Served on the Firm Governing Board, and as Managing Partner of the Dallas office of BKD, a national CPA and advisory firm, after the merger of KBA Group, LLP.
• Managing Partner- Dallas-Waco office (June 2009 – December 2011); Responsible for each office's operations including marketing, branding, client service, and management, as well as all phases of integration and assimilation of each office into BKD, LLP
• South Region Leader of Transaction Services Group (January 2012 – May 2015); Responsible for building and growing South region (Texas, Oklahoma, Arkansas, Mississippi). Serviced clients on the buy side and sell side through due diligence, quality of earnings, working capital issues, purchase price accounting and structuring of the transaction for a wide range of clients. Clients included privately held companies, Private Equity and Venture Capital groups, strategic buyers, lenders and attorneys.

KBA Group, LLP (and predecessor entities) (and affiliate entities) November 1982 – June 2009
• Founded and grew KBA Group, LLP into the largest Dallas based CPA firm with over 135 professionals, 9 Partners and a diversified menu of services; led firm growth for every year from 1982 to 2009; led organic and strategic acquisition growth, culminating in a merger into a large national CPA firm.
• Served on the Board (Executive Committee) and as the Managing Partner/CEO for 28 years; responsibility for all marketing, operations, M&A due diligence, deal negotiations and integration as both a buyer and seller, quality control, regulatory compliance, facilities, IT, finance and HR
• As both a lead assurance Partner and Concurring Partner for both public and private companies, supervised initial public offerings, routine SEC reporting requirements, assisted companies "going dark" and exiting the public markets as well as numerous projects involving mergers, acquisitions, and divestitures
• Merged in a smaller tax based firm in 2003
• Led the creation and operations of several affiliated businesses including: professional recruiting, investment banking, wealth management, Sarbanes Oxley implementation and remediation, and transaction services.
• Recognized for the following honors and awards: TSCPA Lone Star Pathfinder Award – 2000; North Dallas Chamber of Commerce Business of the Year – 2000; Practical Accountant Practice Innovation Award – 2002; Boys & Girls Clubs Profiles in Leadership Semifinalist – 2003; Practical Accountant Practice Innovation Award – 2005; AAM Marketing Achievement Award – 2005; Journal of Accountancy Feature Article-recognized for SOX marketing campaign – 2005; Highlighted in D CEO Magazine – 2007; Addison Magazine Most Dynamic Business Award – 2007; Inside Public Accounting Best of the Best Honorable Mention Award – 2008; Dallas Regional

Chamber of Commerce Employee Excellence Award – 2008; Dallas Business Journal
Best Places to Work – 2008

Prior CPA firm experience

- Partner in charge of Dallas office of regional firm; established an office in Dallas and responsible for all aspects of running and growing the office
- Local firm - Performed audit and tax and advisory services

SELECTED CAREER HIGHLIGHTS

- TSCPA Lone Star Pathfinder Award - 2000
- North Dallas Chamber of Commerce Business of the Year - 2000
- Boys & Girls Clubs Profiles in Leadership Semifinalist – 2003
- Practical Accountant Practice Innovation Award – 2002 & 2005
- AAM Marketing Achievement Award – 2005
- Journal of Accountancy Feature Article-recognized for SOX marketing campaign – 2005
- Highlighted in D CEO Magazine – 2007
- Addison Magazine Most Dynamic Business Award – 2007
- Inside Public Accounting Best of the Best Honorable Mention Award – 2008
- Dallas Regional Chamber of Commerce Employee Excellence Award – 2008
- Dallas Business Journal Best Places to Work – 2008
- DRC Leadership Dallas Class of 2011

EDUCATION

Babson College, Wellesley, Mass. BS Accounting and Operations Research; Beta
Gamma

Certified Public Accountant, Texas
Chartered Global Management Accountant



CANDIDATE APPLICATION FOR TOWN COUNCIL APPOINTED BOARDS

Information disclosed on this application or any other attached documents may be disclosed in public meetings. Please print clearly, you may attach a resume.

PROFILE

Candidate Name: ROBIN WEST

Voter Registration No. (VUID): _____ (required)

Address: 320 LAKECREST DR

City: LAKWOOD VILLAGE State: TX Zip: 75068

Home Phone: [REDACTED] Cell Phone: [REDACTED]

E-Mail: [REDACTED] Length of residency in town: 11 YRS.

BACKGROUND

Occupation: DIRECTOR, SYSTEMS ADMIN Employer: [REDACTED]

Do you or your employer conduct business with the Town of Lakewood Village? Yes No

If "yes", please explain: _____

Do you, your spouse or your employer have any financial interest, directly or indirectly, in matters that might come before the Board to which you seek appointment? Yes No

VOLUNTEER/COMMUNITY SERVICE

List all organizations in which you are an employee, member, board member, or ex-officio (include dates and titles held): CARDABORD, SOUTHWIND SOLUTIONS

Special Knowledge or Experience Applicable to Board Function, other information/civic activities: _____

BUSINESS MANAGEMENT WITH P.L. RESPONSIBILITIES

What do you hope to accomplish by serving on a board? HELP WITH ANYTHING

I CAN

Board Preference: Municipal Development Board Capital Improvements Advisory Committee
 Parks Development Board Other

I verify that the information I have provided in this application is true and correct. I also acknowledge that I understand this information is public information under the Texas Public Information Act.

Signature: [Signature] Date: 5-23-19

Please return completed application and resume to: The Town Secretary's Office
100 Highridge Drive, Lakewood Village, Texas 75068 or E-mail: linda@lakewoodvillagetx.us
Tel. 972-294-5555 | FAX: 972-292-0812

TOWN OF LAKEWOOD VILLAGE

**MUNICIPAL COURT OF RECORD
ORDINANCE 19-xx**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, ESTABLISHING A MUNICIPAL COURT OF RECORD IN THE TOWN OF LAKEWOOD VILLAGE; PROVIDING FOR JURISDICTION; PROVIDING FOR THE APPOINTMENT OF A MUNICIPAL JUDGE AND ALTERNATE JUDGES; PROVIDING FOR THE APPOINTMENT OF A COURT CLERK, ESTABLISHING POWERS AND DUTIES OF THE COURT AND ITS PERSONNEL; PROVIDING A REPEALER; PROVIDING A SEVERABILITY CLAUSE; AND AN EFFECTIVE DATE.

WHEREAS, Texas Government Code Section 30.0003 authorizes the governing body of a municipality to create a municipal court of record; and,

WHEREAS, The Town Council of the Town of Lakewood Village seeks to provide for the enforcement of its municipal ordinances through a Municipal Court of Record; and,

WHEREAS, the Town Council hereby determines that the creation of a municipal court of record is necessary to provide a more efficient disposition of cases arising in the Town of Lakewood Village; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, THAT:

Section 1: Findings

The findings set forth above and established in Exhibit A are incorporated into the body of this Ordinance as if fully set forth herein.

Section 2: Repeal

Ordinance 02-01 is hereby repealed in its entirety. All ordinances, and resolutions, in conflict herewith are repealed to the extent of such conflict. Such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance.

Section 3: Severability

A. Unconstitutional or Invalid Section

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect.

B. Independent Sections

The Town hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and/or phrases be declared unconstitutional or invalid.

Section 4: Estoppel / Waiver

The failure of the Town to enforce any term or condition of this Ordinance shall not constitute a waiver or estoppel or any subsequent violation of this Ordinance.

Section 5: Effective Date

The amendments to this Ordinance shall become effective from and after its date of passage and publication as provided by law.

PASSED AND APPROVED by the Town Council of the Town of Lakewood Village, Texas this the XX day of _____, 2019

Dr. Mark E. Vargus
MAYOR

ATTESTED:

Linda Asbell, TRMC, CMC
Town Secretary





**MUNICIPAL COURT
OF RECORD**

Adopted: _____ xxth, 2019

SECTIONS:

1. MUNICIPAL COURT ABOLISHED

The municipal court established pursuant to the general law is abolished in the manner prescribed thereby and all pending cases transferred to said Lakewood Village Municipal Court of Record which shall assume jurisdiction thereof. The abolishment shall not abate any pending prosecution, nor shall the abolishment prevent a prosecution from being commenced for any violation if occurring prior to the abolishment of the ordinance.

The abolishment of the court does not abolish or abate any previous judgment, order, writ, or document issued or created by the abolished court. All judgments, orders, writs, and documents issued or created by the abolished court shall be acknowledged as if they were issued by the Municipal Court of Record in the Town of Lakewood Village, Texas.

2. MUNICIPAL COURT OF RECORD ESTABLISHED:

There is created a unified court of record (“court”) which shall be known as the Municipal Court of Record in the Town of Lakewood Village, Texas and is hereby established pursuant to Texas Government Code Chapter 30, Subchapter A, and the terms set forth therein are hereby adopted governing the operation of the court.

3. JURISDICTION

- 3.1. All cases pending in the municipal court of and from the effective date of this ordinance shall be processed and adjudicated by the municipal court of record, regardless of the date of offense.
- 3.2. The court has concurrent jurisdiction with a justice court in any precinct in which the municipality is located in criminal cases that arise within the territorial limits of the town and are punishable only by fine.
- 3.3. The Municipal Court shall have exclusive original jurisdiction in all criminal cases arising under any ordinances of the Town in which the punishment is by fine only, and where the maximum fine for the offense charged does not exceed \$2000, and where the offense charged arose within the corporate limits of the town (or outside of the corporate limits but within an area over which the town has jurisdiction and control under the laws of the state).
- 3.4. The municipal court of record shall have civil jurisdiction for the purpose of enforcing the town’s ordinances enacted under Subchapter A, Chapter 214, Local Government Code; Subchapter E, Chapter 683, Transportation Code; concurrent jurisdiction with a district court or a county court at law under Subchapter B, Chapter 54, Local Government Code, within the town’s territorial limits and property owned by the town located in the town’s

extraterritorial jurisdiction for the purpose of enforcing health and safety or nuisance abatement ordinances; and authority to issue (a) search warrants for the purpose of investigating health and safety or nuisance abatement ordinance violations, and (b) seizure warrants for the purpose of securing, removing, or demolishing the offending property and removing the debris from the premises.

4. MUNICIPAL JUDGE

- 4.1. The municipal judge shall have all the powers and authority granted by state law, and the ordinances of Lakewood Village and shall perform all the duties as prescribed by the laws of the State of Texas, and the ordinances of Lakewood Village.
- 4.2. The office of the judge of the municipal court shall be filled by appointment by the town council. The person appointed to the office of the judge of the municipal court shall be the presiding judge of the municipal court of record of the Town of Lakewood Village.
 - 4.2.1. be a resident of the State of Texas;
 - 4.2.2. be a citizen of the United States;
 - 4.2.3. be a licensed attorney in good standing with the State Bar of Texas; and
 - 4.2.4. have two or more years of experience in the practice of law in the State of Texas.
- 4.3. Compensation for the office of municipal judge shall be set from time to time by the Town Council. The salary will not be based directly or indirectly on fines, fees, or costs collected by the court.
- 4.4. Appointment of Assistant or Additional Judges: The Town Council may appoint such assistant judges as may be necessary to perform the duties of the Judge of the Municipal Court; or a temporary judge to act for the Judge in the case of his temporary absence or disability; and such assistant, additional or temporary judges shall receive such compensation as may be set by the Council.
- 4.5. The municipal court judge or judges shall serve for a two-year term that coincides with the mayor's term of office. The first appointed judge shall serve until the expiration of the mayor's term. In the event of a vacancy, the council may appoint a judge to serve for the remainder of the un-expired term of office. A judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the council, continue to serve for another term of office beginning on the date the previous term of office expired.
- 4.6. If more than one municipal judge is appointed to serve, the town council shall appoint one of the judges as the presiding judge. The presiding judge shall:

- 4.6.1. maintain a central docket for cases filed within the territorial limits of Lakewood Village over which the municipal court of record has jurisdiction;
 - 4.6.2. provide for the distribution of cases from the central docket to the individual municipal judges to equalize the distribution of business in the court;
 - 4.6.3. request the jurors needed for cases that are set for trial by jury;
 - 4.6.4. temporarily assign judges or substitute judges to exchange benches and to act for each other in a proceeding pending in a court if necessary for the expeditious disposition of business in the court; and
 - 4.6.5. supervise and control the operation and clerical functions of the administrative department of each court, including the court's personnel, during the proceedings of the court.
- 4.7. The municipal court judge or judges are each hereby appointed as municipal officers. A municipal court judge may be removed from office in the same manner that municipal officers may be removed from office.

5. CLERK OF THE COURT, OTHER COURT PERSONNEL;

- 5.1. The Town Secretary shall serve as the clerk of the municipal court of record. The clerk shall perform duties in accordance with state law and town ordinances.
- 5.2. During proceedings of the court, the clerk and other court personnel shall serve at the direction of the judge of the municipal court. At all other times, other court personnel shall serve at the direction of the town secretary.
- 5.3. The court clerk shall acquire and maintain a seal in conformance with state law for the Lakewood Village Municipal Court of Record.
- 5.4. The court clerk shall supervise the selection of persons for jury service in the municipal court of record.
- 5.5. The court clerk may appoint one or more deputy clerks who; when acting in such capacity, shall have the same authority as the clerk of the municipal court.

6. COURT REPORTER

- 6.1. The Municipal Court Clerk may appoint a court reporter who must meet the qualifications provided by law for official court reporters. The court reporter may use written notes, transcribing equipment, video or audio recording equipment, or a combination of those methods to record the proceedings of the Court. The court reporter is not required to record testimony in any case unless the Judge or one of the parties requests a record in writing, and files the request with the Court before trial.

- 6.2. The court reporter is not required to be present during the proceedings of the municipal court of record provided that the proceedings that are required to be recorded are recorded by a good quality electronic recording device. The recording shall be kept and stored for a 20 day period beginning the day after the last day of the proceeding, trial or denial of motion for a new trial, whichever occurs last. If the case is appealed, the court reporter shall prepare the reporter's record.

7. MUNICIPAL PROSECUTOR

The duly appointed Town Attorney, or deputy Town Attorney, shall serve as prosecutor in the Municipal Court.

8. COURT COSTS AND FEES

- 8.1. Court costs shall be assessed pursuant to and in compliance with the state statutes.
- 8.2. All costs and fines imposed by the Municipal Court shall be paid into the treasury for the use and benefit of the town.
- 8.3. In cases where a defendant requests a jury trial and is subsequently found guilty, the judgment, at the discretion of the Judge, may include the costs of the jury fees not in excess of that provided by statute.
- 8.4. In the event a case is appealed from the Municipal Court, the defendant shall pay the following costs in an amount established in the Lakewood Village Fee Ordinance:
 - 8.4.1. preparation of the Clerk's record; the preparation fee does not include the fee for an actual transcription of the proceedings.
 - 8.4.2. preparation of the Reporter's record, and the fee for an actual transcription of the proceedings.

9. APPEALS

- 9.1. A defendant has the right of appeal from a judgment or conviction in the Lakewood Village Municipal Court of Record. The State has the right to an appeal as provided by Article 44.01, Texas Code of Criminal Procedure, as amended. The County Courts at Law of Denton County, Texas have jurisdiction of appeals from the Lakewood Village municipal court of record.
- 9.2. The appellate court shall determine each appeal from the court on the basis of the errors that are set forth in the appellant's motion and that are presented in the clerk's record and reporter's record, if any, prepared from the proceedings leading to the appeal. An appeal from the court shall not be by trial de novo.

- 9.3. To perfect an appeal, the defendant must file a motion for new trial not later than ten (10) days after the date on which the judgment and sentence are rendered. The motion must be in writing and must be filed with the clerk of the court. The motion constitutes the assignment of error on appeal. A ground or an error not set forth in the motion is waived. If the court does not act on the motion before the expiration of thirty (30) days after it is filed with the clerk, the motion is overruled by operation of law.

- 9.4. After an order overruling a motion for new trial, the defendant shall give written notice of appeal and pay a \$25.00 fee for the preparation of the clerk's record not later than ten (10) days after the date on which the motion is overruled. The court shall note the payment of the fee on the docket of the court. If the case is reversed on appeal, the fee shall be refunded to the defendant. This fee does not include the cost for the actual transcription of the record.

- 9.5. The appellant shall pay for any reporter's record containing a transcription of the proceedings unless the court finds, after a hearing in response to an affidavit by the defendant, that the defendant is unable to pay or provide security for the reporter's record. If the court so finds, the court shall order the reporter to prepare the record without charge to the defendant. Before the recorded proceedings are transcribed, the defendant shall, unless found by the court to be unable to pay for the reporter's record, post a cash deposit with the municipal court for the estimated cost of the record. The cash deposit shall be based on an estimate provided by the court reporter or the length of proceedings as indicated by the electronic record the proceedings, if any, the cost of the court reporter, typing, and other incidental services. If the cash deposit exceeds the actual cost of the reporter's record, the court reporter shall refund the difference to the defendant. If the cash deposit is insufficient to cover the actual cost of the transcription, the defendant must pay the additional amount before the transcription may be submitted. If a case is reversed on appeal, the court will refund to the defendant any amounts paid for the reporter's record.

- 9.6. The record on appeal must substantially conform to the provisions relating to the preparation of a record on appeal in the Texas Rules of Appellate Procedure and the Texas Code of Criminal Procedure, as amended.

End of Exhibit A

Adoption and Summary of Amendments

Ordinance Number	Date	Summary
19-05	XXXXXX XX, 2019	<ul style="list-style-type: none"> Original Adoption Repealed 02-01

TOWN OF LAKEWOOD VILLAGE, TEXAS

UTILITY POLICIES ORDINANCE NO. 18-07

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, FIXING AND PRESCRIBING ADMINISTRATIVE POLICIES FOR UTILITIES PROVIDED IN THE CORPORATE LIMITS OF THE TOWN AND THE EXTRA TERRITORIAL JURISDICTION OF THE TOWN OF LAKEWOOD VILLAGE; PROVIDING FOR REPEAL; PRESCRIBING CERTAIN POLICIES, RULES AND REGULATIONS IN CONNECTION THEREWITH; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, heretofore, the Town of Lakewood Village, Texas (hereinafter referred to as “Town”), owns and operates water and sewer systems in and for the Town and portions of the Extra Territorial Jurisdiction (hereinafter referred to as “ETJ Area”); and

WHEREAS, the Town Council of the Town has found, determined and declares that it is necessary and expedient to: (i) fix and prescribe the rates, charges and fees for water and sewer services provided, and (ii) prescribe certain policies, rules and regulations in connection herewith;

WHEREAS, the Town Council believes it is in the best interest of the citizens of the Town and ETJ Area to have the ability to impose a lien on eligible properties as a means of securing payment of delinquent bills;

WHEREAS, Section 402.0025 of the Texas Local Government Code gives municipalities authority to impose a lien on certain owner’s property for delinquent bills for utility services;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

Section 1: Findings

The findings attached hereto as Exhibit A is hereby adopted as the Utilities Policies Ordinance for the Town.

Section 2: Repeal

Water/Wastewater Rates & Fees Ordinance 12-13 is hereby repealed in its entirety.

Section 3: Penalty Clause

A. Violation

A person who violates any provision of this chapter is guilty of separate offenses for each day during which the violation is continued after notification. Neither allegation nor evidence of a culpable mental state is required for the proof of an offense defined by this ordinance.

B. Fine

Each offense is punishable by a fine of not more than two-thousand (\$2,000) nor less than two-hundred (\$200). The minimum fine established in this paragraph shall be doubled for the second conviction of the same offense within any 24-month period and tripled for the third and subsequent convictions of the same offense within any 24-month period. At no time shall the minimum fine exceed the maximum fine established in this paragraph.

Section 4: Legal Rights

The penal provision imposed under this Ordinance shall not preclude the Town of Lakewood Village from filing suit to enjoin the violation. The Town of Lakewood Village retains all legal rights and remedies available to it pursuant to local, state, and federal law.

Section 5: Severability

A. Unconstitutional or Invalid Section

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect.

B. Independent Sections

The Town hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and/or phrases be declared unconstitutional or invalid.

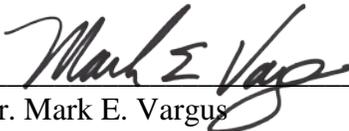
Section 6: Estoppel / Waiver

The failure of the Town to enforce any term or condition of this Ordinance shall not constitute a waiver or estoppel or any subsequent violation of this Ordinance.

Section 7: Effective Date

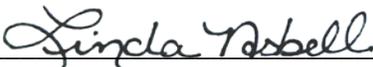
The amendments to this Ordinance shall become effective from and after its date of passage and publication as provided by law.

PASSED AND APPROVED by the Town Council of the Town of Lakewood Village, Texas this the 13th day of September, 2018



Dr. Mark E. Vargus
MAYOR

ATTESTED:



Linda Asbell, TRMC, CMC
Town Secretary



Exhibit A



UTILITY POLICIES

Adopted: September 13th, 2018

SECTION 1. SERVICE REQUIRED

All property within the corporate limits of the Town, and properties in the ETJ Area which receive water service from the Town, are required to comply with the Town's Water and Sewer System requirements. All water and wastewater services within the areas covered by the Town's Certificate of Convenience and Necessity (hereinafter referred to as "CCN") are required to be provided by the Town. The only exception shall be for non-potable water used for irrigation purposes that is obtained from Lewisville Lake with the permission of the City of Dallas and the required consent permits issued by the United States Corps of Engineers. On-site sewage systems (e.g., septic, aerobic) within the Town, and water wells within the Town's water CCN are strictly prohibited.

SECTION 2. FIXING RATES, CHARGES AND FEES FOR WATER SERVICE; PRESCRIBING POLICIES RULES AND REGULATIONS THEREFORE

That the Town Council of the Town hereby fixes and prescribes, upon the effective date of this Ordinance, the following: (i) rates, charges and fees for water service in the Town and portions of the ETJ Area receiving water service as provided in The Town's Consolidated Fee Ordinance (ii) rules, regulations, policies in connection therewith, which shall be applicable to and the controlling Ordinance relative to the Town's Water and Sewer Systems (herein sometimes referred to as the "System"), to-wit:

A. NO FREE SERVICE PERMITTED

No free service of the Town's System shall be allowed to any person, firm corporation or association whatsoever (hereinafter sometimes referred to collectively as "Customer").

B. APPLICATION FOR SERVICE AND REQUIRED DEPOSIT

Any Customer desiring water service shall make application therefore to the Town, together with the required deposit, which deposit must be made at the time the application is submitted. If the applicant has outstanding delinquent accounts with other municipal utilities, as a condition of new service, the Town may require proof of payment. In an attempt to collect unpaid bills, the Town may also provide information on delinquent accounts to other utilities as provided by law and in accordance with relevant inter-local agreements.

The deposit shall be held by the Town so long as the Customer is using the service and the Town shall not pay interest thereon. Upon termination of the service, any unpaid balance shall be charged against the deposit and the remaining, if any, shall be refunded to the customer, at the Town's discretion, by (i) The Town making the refund available for pick-up at the Town Hall during normal business hours or (ii) Forwarding to the customer by USPO to the last known billing address. If such refund is not claimed or negotiated within one year from issuance, the refund amount shall revert to and be the property of the general funds of the System.

C. WATER TAPPING CHARGES

The cost of extending service lines to customers shall be incurred by the Customer. All costs and expenses for labor and materials incurred for the Customer which costs include, but are not limited to, meter boxes, couplings, tubing and necessary excavation work are the responsibility of the Customer.

D. SEWER TAPPING CHARGES

The cost of extending service lines to Customers shall be incurred by the Customer.

E. BILLING PROCEDURES FOR WATER AND SEWER SERVICE; DEFERRED PAYMENT PLANS

(1) The Town shall read all water meters once each month and render a monthly bill for utility services to each Customer. The Town will make every effort to read meters within one day of the fifteenth of each month. Due dates for each bill shall be the fifth day of the subsequent month with a penalty of five percent (5 %) charged for payments received on or after the sixth day of the month.

F. FAILURE TO PAY FOR SERVICE; DISCONTINUATION OF SERVICE BY THE TOWN; FEES TO RESUME SERVICE; LIENS

The Town shall discontinue and cut off a customer's water service for failure to pay his/her water bill within forty-five (45) days from the date the bill was mailed to the Customer Payment by the Customer by dishonored check shall constitute non-payment and water service discontinued. Prior to resuming water service which has been discontinued for failure to pay the monthly charges, the Town shall require full payment of the account.

- a) The Town may file a lien when delinquent charges imposed by this ordinance for utility service remain unpaid. The Town may impose a lien against the real property to which such service was delivered. The lien shall include and secure the delinquent charges, penalties, interest and collection costs. The Town shall perfect the lien by filing a notice of lien containing a legal description of the property and the utility account number for the delinquent charges in the real property records of the county in which the property is located.
- b) The lien authorized in this section shall not apply to bills for service connected in a tenant's name after notice by the property owner to the municipality that the property is rental property
- c) The lien authorized in this section shall not apply to homesteaded property.
- d) The lien shall not be filed until at least 15 days after service has been discontinued.

G. RESERVATION OF RIGHTS BY TOWN

The Town reserves the right at any time to shut off the water in its mains for the purpose of cleaning, repairing or making any connections or extensions, or for any purpose of repairing machinery, reservoir or any part of the Systems.

H. INDEMNITY OF TOWN

It is expressly understood as prerequisite to furnishing water service to Customers that the Town is not liable for any damages on account of leakage or breakage of pipes on any premises.

I. NO GUARANTEES

Water customers are not guaranteed a specified quantity of water for any purpose whatever, and are not guaranteed any specified water pressure.

J. CONSENT OF TOWN REQUIRED

No plumber or person, except an employee or agent of the Town, will be allowed to tap any street main or pipes belonging to the Town or to do any work in the street or alleys and public grounds in connection with the laying of street service connections and in connection with their mains without the consent of the Town Council. If a plumber employed by the owner or the owner damages the water line or meter, the owner shall be financially responsible for all costs incurred with associated repairs.

K. UNLAWFUL TO DAMAGE TOWN'S WATERWORKS SYSTEM

It shall be unlawful for any person to damage any property of the Town water and sewer system.

L. USPS MAIL DELIVERY

Failure to receive the monthly bill does not alleviate the customer's responsibility to pay their bill in a timely manner. Billing information may be obtained and payments made at Town Hall during regular business hours.

M. EASEMENT REQUIREMENT

Where recorded public utility easements on the service applicant's property do not exist or public road right-of-way easements are not available to access the applicant's property, the Town may require the applicant to provide it with a permanent recorded public utility easement, on and across the applicant's real property sufficient to provide service to that applicant. Such easement(s) shall not be used for the construction of production, storage, transmission or pressure facilities unless they are needed for adequate service to that applicant.

N. BACK FLOW PREVENTION DEVICES

No water connection shall be allowed to any residence or establishment where an actual or potential contamination hazard exists unless the public water facilities are protected from contamination by either an approved air gap, backflow prevention assembly, or other approved device. The type of device or backflow prevention assembly required shall be determined by the Town.

The use of a backflow prevention assembly at the service connection shall be considered as additional backflow protection and shall not negate the use of backflow protection on internal hazards as outlined and enforced by local plumbing codes. When a customer service inspection certificate indicates that an adequate internal cross-connection control program is in effect, backflow protection at the water service entrance or meter is not required.

At any residence or establishment where it has been determined by a customer service inspection, that there is no actual or potential contamination hazard, then a backflow prevention assembly is not required. Outside hose bibs do require, at a minimum, the installation and maintenance of a working atmospheric vacuum breaker.

O. SUPPLEMENTAL SEWAGE BACKUP INSURANCE

The Town of Lakewood Village, for the benefit of the citizens, currently provides for supplemental sewage backup insurance. This insurance is provided for citizens through the Town's insurance carrier. Citizens may utilize this insurance coverage in the event of a sewage backup within a town sewer line that causes damage to the citizen's private property. In order to benefit from this insurance coverage the citizen must pay any deductibles associated with the claim. This ordinance does not require the Town to maintain supplemental sewage backup insurance and the Town may discontinue the coverage at any time and without prior notice to the public.

P. USE OF NON-POTABLE LAKE WATER

Residents may purchase raw-untreated water for irrigation purposes from the Dallas Water Utilities. Prior to water usage, the resident must purchase the necessary easements and licenses from the United States Army Corps of Engineers and receive a signed consent agreement from the USACE. Any construction in the floodplain, including pump installation or electrical installations will require a development permit from the Lakewood Village Floodplain

Administrator.

The USACE permitting process requires the landowner to obtain permission from the municipality as a condition of permit approval. Notwithstanding the previously noted permitting requirements, the Mayor or his designee is authorized to grant permission after receiving a notarized signed agreement from the landowner acknowledging:

1. There will be no interconnection between the Town water supply and the lake water supply. Under no conditions can the public water supply service an irrigation system that is also connected to a lake source. Irrigation systems may only be provided water from one source; and
2. Prior to beginning operating the lake pump, the landowner agrees to obtain all necessary permits, including but not limited to any irrigation, backflow prevention, or underground electrical inspections as required; and
3. Prior to operating the lake pump, a CSI inspection must be performed; and
4. Failure to obtain permits and pass inspections prior to operating the lake pump will result in the immediate termination of municipal water services until compliance is achieved.

Should the USACE require Town permission for renewal of permits in addition to new applications, the requirements of this section shall apply.

Q. ADDITIONAL RULES AND REGULATIONS

The Town reserves the right to make such other rules and regulations, policies and provisions as may be necessary for the preservation, protection and economical administration of its water and sewer systems.

End of Exhibit A

Adoption and Summary of Amendments

Ordinance Number	Date	Summary
18-07	September 13, 2018	<ul style="list-style-type: none">• Corrected section callouts• Added Section P• Moved fees to Consolidated Fee Ordinance

INDIVIDUAL PROJECT ORDER NUMBER 06448710-05A

June 5, 2019

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and THE TOWN OF LAKEWOOD VILLAGE (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 6, 2015, which is incorporated herein by reference.

The Original IPO was revised this date to offer a phased approach for budgeting purposes. The Geotechnical Investigation was approved by the Town and Completed with Phase 1 of the IPO (IPO 06448710-05). IPO 06448710-05A was prepared for authorization of Phase 2 – Topographic Survey only.

Identification of Project: Highridge Drive, Wood Crest Drive, Meadow Lake Road, Melody Lane, Stowe Lane, Stowe Court, Carrie Lane, Carrie Court, and Green Meadow Drive Street Rehabilitation Project.

Project Understanding: The project will consist of removing the existing driving surface and subgrade to the proposed profile elevation, replacement of damaged or undersized culverts and culvert end treatments, preparation of the subgrade per the geotechnical report recommendations, installation of reinforced concrete pavement, cleaning and grading the existing drainage ditches, re-vegetation of the drainage ditches and minor adjustments to existing Town utility appurtenances.

SPECIFIC SCOPE OF SERVICES

Phase 2 – Topographic Survey

The Consultant, through a sub-consultant, will provide topographic survey for approximately 15,100 linear feet of roadway from right-of-way line to right-of-way line for Highridge Drive, Wood Crest Drive, Meadow Lake Road, Melody Lane, Stowe Lane, Stowe Court, Carrie Lane, Carrie Court and Green Meadow Drive. The roads are shown on the exhibit below as the red lines. The cost shown is based on one work order being issued for the work.



Other subtasks included in the scope are as follows:

- A. Establish horizontal control points.
- B. Establish a vertical control benchmark circuit as needed throughout the project. The Client will provide established monument information for the area.
- C. Set horizontal and vertical control points, which shall be based on NAD 83 and NAVD 88.
- D. Perform a survey to identify and locate existing topographic elements within the roadway corridor including, but not limited to the following:
 - Property corner monumentation
 - Existing pavement, curbs, sidewalks, barrier free ramps, etc.

Prepared June 5, 2019

- Driveways
- Existing culvert sizes and invert elevations
- Outfalls and erosion control
- Existing driveway culverts and swales
- Utility manholes, vaults, water valves, water meters, sprinkler heads, telephone poles, power poles, utility markers, other public utilities, and franchise utilities
- Signs (excluding temporary signs)
- Buildings and permanent structures
- Retaining walls
- Landscaping
- Fence limits and material types (excluding temporary fences)
- Other applicable physical features that could impact design

E. Perform cross-sections throughout project limits at 50-foot intervals and at grade breaks.

F. Prepare a final topographic drawing in digital format showing the features located in the field.

ADDITIONAL SERVICES IF REQUIRED:

Any services not specifically provided for in the above scope will be considered additional services and can be performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- Assisting Town or contractor in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, shall be furnished by Kimley-Horn on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Sampling, testing, or analysis beyond that specifically included in the Scope of Services referenced herein above.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction of the Project, including the preparation of engineering data and reports for assistance to the Town.
- Providing professional services associated with the discovery of any hazardous waste or materials in the project route.
- Providing additional presentations to the Town Council.
- Providing construction staking, additional platting, or other surveying services not identified in the above Scope of Services.
- Providing any easement acquisition services.
- Attending additional public meetings during the project.
- Preparation of Easement Documents
- Perform any materials testing.
- Perform welding and coating inspections.
- Application for payment
- Any services not listed in the Scope of Services.

SCHEDULE

Phase 2 – Topographic Survey

3 Months

TERMS OF COMPENSATION:

The Consultant will provide the Scope of Services for Phase 2 for a lump sum fee (LS):

Phase 2 – Topographic Survey Only

\$ 74,000 LS

Total Lump Sum Fee

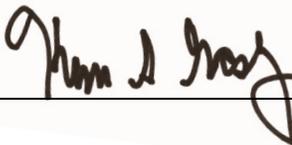
\$74,000

ACCEPTED:

TOWN OF LAKEWOOD VILLAGE

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

BY:  _____

TITLE: _____

TITLE: Senior Vice President

DATE: _____

DATE: June 5, 2019

**TOWN OF LAKEWOOD VILLAGE
ORDINANCE 19-XX**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, AUTHORIZING THE MDD PRESIDENT TO ENTER INTO AGREEMENTS AND EXECUTE DOCUMENTS, AGREEMENTS, AND CONTRACTS NOT EXCEEDING \$10,000 ON BEHALF OF THE TOWN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Lakewood Village, Texas is a Type A General Law Municipality located in Denton County, Texas created in accordance with provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the state of Texas; and

WHEREAS, Chapter 101.002 of the Local Government Code authorizes the governing body of the municipality to manage and control the finances of the municipality; and

WHEREAS, Chapter 22.072 of the Local Government Code authorizes the governing body of the municipality to delegate powers and responsibilities to municipal officers; and

WHEREAS, The Town Council wishes to efficiently perform its oversight role on projects undertaken by the Municipal Development District by authorizing the MDD president to perform such projects; and

WHEREAS, the Town Council desires the Municipal Development District (MDD) President to execute documents without necessitating a Resolution or other authorization, subject to the Town Council's sole discretion to designate the President to execute such documents; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

Section 1: Findings

The findings attached hereto as Exhibit A is hereby adopted as the MDD Financial Controls Ordinance.

Section 2: Severability

A. Unconstitutional or Invalid Section

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect.

B. Independent Sections

The Town hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and/or phrases be declared unconstitutional or invalid.

Section 4: Estoppel / Waiver

The failure of the Town to enforce any term or condition of this Ordinance shall not constitute a waiver or estoppel or any subsequent violation of this Ordinance.

Section 5: Effective Date

PASSED AND APPROVED by the Town Council of the Town of Lakewood Village, Texas
this the 13th day of June, 2019

Dr. Mark E. Vargus
MAYOR

ATTESTED:

Linda Asbell, TRMC, CMC
Town Secretary



MDD FINANCIAL CONTROLS

Adopted:

SECTION 1: FINANCIAL CONTROLS

1.1. MDD PRESIDENT

1.1.1. CONTRACTS

The President is hereby authorized, without further requirements or authorization, to execute any and all documents, agreements, and contracts that:

- 1) Have been approved by the Town Council; or
- 2) Are related to individual project expenditures not exceeding \$5,000, which have been approved by the MDD and Town Council through the adoption of the annual budget, or
- 3) Are related to a Rocky Point Water System capital expenditure not exceeding \$10,000 that has been approved by the MDD and Town Council.

The preceding provisions do not authorize the President to execute contracts that may have no monetary value unless approved by Council (e.g. developer agreements, inter-local agreements, legal settlements).

1.2. PERSONNEL

In order to maintain the operations of the District and preserve public health and safety, the President shall have the authority to hire temporary workers and contract laborers.

Temporary workers can be employed without council approval under the following conditions:

- 1) The period of employment is less than 30 days; and
- 2) The related personnel expense is less than \$2,000; and
- 3) There are sufficient funds in the budget (e.g., contingency, contract labor).

1.3. BANKING

1.3.1. BANK ACCOUNTS AND AUTHORIZED SIGNATORIES

With Council approval The MDD President shall be an authorized signer for all MDD checking accounts. The President is not authorized to sign checks for any town accounts.

LIMITATIONS OF CHECK-WRITING

All checks and Electronic Fund Transfers are subject to the following conditions:

- 1) All checks and Electronic Fund Transfers require two signatures;
- 2) A person cannot sign a check payable to themselves or a family member;
- 3) Checks in the amount of \$10,000 or greater shall not be signed unless
 - a. The payment relates to a contractual obligation approved by the Town Council; or
 - b. Has been specifically authorized by the Town Council.

1.3.2. NEW ACCOUNTS; LOANS; DEBT ISSUANCE

The MDD is not authorized to open any new depository accounts, secure any loans, or issue any debt without approval by the Town Council.

2019-2020 Budget

General Fund

	2020	2019	2019 YTD	2018	2018
REVENUES	Budget	Budget	01-Jun-19	Budget	Actual
Property Taxes	\$270,000	\$255,000	\$249,995	\$240,000	\$238,784
Franchise Fees	\$34,000	\$30,000	\$34,271	\$30,000	\$28,476
Sales Taxes	\$30,000	\$30,000	\$20,768	\$34,000	\$28,945
Fines & Forfeitures	\$3,000	\$3,000	\$1,010	\$3,000	\$10,567
Licenses & Permits	\$37,400	\$51,600	\$27,668	\$41,400	\$42,435
Fees & Service Charges	\$2,400	\$2,400	\$1,300	\$3,000	\$4,120
Interest	\$6,000	\$5,000	\$4,313	\$700	\$2,253
Miscellaneous	\$3,000	\$3,000	\$3,668	\$4,000	\$15,759
TOTAL	\$385,800	\$380,000	\$342,993	\$356,100	\$371,339
EXPENDITURES	2020	2019	2019	2018	2018
	Budget	Budget	YTD	Budget	Actual
General Government	\$158,700	\$175,900	\$108,066	\$202,250	\$166,445
Public Safety	\$30,000	\$31,500	\$15,750	\$27,100	\$27,100
Public Works	\$26,000	\$30,500	\$12,840	\$27,500	\$30,688
Capital Outlay	\$74,000	\$41,000	\$15,300	\$11,000	\$7,861
TOTAL	\$288,700	\$278,900	\$151,956	\$267,850	\$232,094
OPERATING SURPLUS	\$97,100	\$101,100	\$191,037	\$88,250	\$139,245
TRANSFERS					
In: Admin Fee	\$49,400	\$40,200	\$39,150	\$42,200	\$40,200
Out: Debt Servicing	\$0	(\$125,806)	(\$127,500)	(\$127,900)	(\$126,900)
TOTAL TRANSFERS	\$49,400	(\$85,606)	(\$88,350)	(\$85,700)	(\$86,700)
NET CHANGE	\$146,500	\$15,494	\$102,687	\$2,550	\$52,545
DEBT SERVICING FUND					
I&S Property Taxes	\$178,200	\$51,000	\$49,360	\$48,000	\$49,004
General Fund Transfer	\$0	\$125,806	\$127,500	\$127,900	\$126,900
Debt Service (Principle)	(\$163,000)	(\$158,000)	(\$158,000)	(\$154,000)	(\$154,000)
Debt Service (Interest)	(\$15,612)	(\$18,806)	(\$10,189)	(\$21,900)	(\$21,910)
TOTAL	(\$412)	\$0	\$8,671	\$0	(\$6)

2019-2020 Budget

Utility Fund

REVENUES	2020 Budget	2019 Budget	2019 YTD	2018 Budget	2018 Actual
Water	\$165,000	\$150,000	\$92,621	\$160,000	\$155,684
Sewer	\$108,000	\$106,000	\$75,709	\$106,000	\$107,790
Sanitation	\$50,000	\$50,000	\$33,086	\$50,000	\$47,213
Fees and Services	\$16,960	\$17,510	\$18,536	\$16,460	\$17,248
Other Income	\$1,000	\$20,000	\$23,072	\$2,000	\$17,759
Interest Revenue	\$2,000	\$1,000	\$1,226	\$540	\$801
TOTAL	\$342,960	\$344,510	\$244,250	\$335,000	\$346,495
EXPENDITURES	2020 Budget	2019 Budget	2019 YTD	2018 Budget	2018 Actual
Contract Services	\$40,800	\$40,800	\$27,200	\$52,200	\$45,300
Administrative	\$64,138	\$85,550	\$43,326	\$87,400	\$84,116
Repairs and Maintenance	\$35,200	\$34,300	\$23,966	\$28,900	\$49,807
Miscellaneous	\$2,000	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$48,000	\$46,000	\$24,373	\$43,000	\$41,240
Capital Improvements	\$45,000	\$75,000	\$61,445	\$65,000	\$66,952
TOTAL	\$235,138	\$283,650	\$180,723	\$277,500	\$293,383
OPERATING SURPLUS	\$107,822	\$60,860	\$63,527	\$57,500	\$53,112
TRANSFERS					
Out: Admin Fee	(\$45,000)	(\$36,000)	(\$36,000)	(\$36,000)	(\$36,000)
TOTAL TRANSFERS	(\$45,000)	(\$36,000)	(\$36,000)	(\$36,000)	(\$36,000)
NET CHANGE	\$62,822	\$24,860	\$27,527	\$21,500	\$17,112

GF Revenues Worksheet

	2020 Budget	2019 Budget	2019 YTD 01-Jun-19	2018 Budget	2018 Actual
REVENUES					
Property Tax	\$270,000	\$255,000	\$249,995	\$240,000	\$238,784
Debt Servicing	\$178,200	\$51,000	\$49,360	\$48,000	\$49,004
Property Taxes	\$448,200	\$306,000	\$299,355	\$288,000	\$287,788
Franchise Fee	\$34,000	\$30,000	\$34,271	\$30,000	\$28,476
Sales Tax	\$30,000	\$30,000	\$20,768	\$34,000	\$28,945
Court Costs Fees					
Mowing Abatement Fees			\$1,010		
Code Enforcement					\$3,089
Lien Reciepts	\$3,000	\$3,000		\$3,000	\$7,478
Fines & Forfeitures	\$3,000	\$3,000	\$1,010	\$3,000	\$10,567
Building Permits- New	\$30,000	\$40,000	\$21,818	\$30,000	\$27,385
Sprinkler Permits	\$400	\$400	\$475	\$400	\$775
Fence Permits	\$400	\$400	\$375	\$400	\$350
Reinspect Fees	\$1,500	\$3,000	\$225	\$3,000	\$5,000
Pool Permits	\$1,000	\$1,000	\$1,275	\$1,000	
Flatwork Permits	\$800	\$800	\$425	\$600	\$1,275
Plumbing Permit	\$1,500	\$1,500	\$900	\$1,000	\$2,525
Electrical Permits	\$1,000	\$1,000	\$225	\$1,000	\$1,050
Building Permits - Remodel	\$2,000	\$2,000	\$825	\$2,000	\$2,775
Miscellaneous Permits	\$1,500	\$1,500	\$1,125	\$2,000	\$1,300
Preliminary Plat Fees					
Licenses & Permits	\$37,400	\$51,600	\$27,668	\$41,400	\$42,435
CO/CSI Inspections	\$2,400	\$2,400	\$1,175	\$2,000	\$3,250
Contractor Registrations				\$1,000	\$425
Replatting Fees					\$250
Pet Registration			\$25		\$95
Town Hall			\$100		\$100
Fees & Service Charges	\$2,400	\$2,400	\$1,300	\$3,000	\$4,120
Interest	\$6,000	\$5,000	\$4,313	\$700	\$2,253
Miscellaneous Revenues	\$3,000	\$3,000	\$3,668	\$4,000	\$15,759
Asset Sales					
Extraordinary Item - casualty loss					
Reimbursement MDD					\$3,205
Reimbursement UF					\$8,155
TOTAL OPERATING FUNDS	\$564,000	\$431,000	\$392,353	\$404,100	\$420,343
Utility Fee for Services-LWV	\$45,000	\$36,000	\$36,000	\$38,000	\$36,000
Utility Fee for Services-Rocky Pt	\$4,400	\$4,200	\$3,150	\$4,200	\$4,200
Transfers In	\$49,400	\$40,200	\$39,150	\$42,200	\$40,200

GF Expenses Worksheet

	2020 Budget	2019 Budget	2019 YTD 01-Jun-19	2018 Budget	2018 Actual
Expenditures					
Office Supplies	\$1,500	\$1,500	\$1,362	\$1,200	\$1,729
Postage	\$0	\$0	\$0	\$100	\$35
Computers Maintenance	\$2,000	\$3,000	\$1,915	\$500	\$710
Advertising	\$500	\$500	\$191	\$400	\$279
Elections	\$4,500	\$4,500	\$260	\$4,550	\$4,549
Software Licensing	\$1,000	\$1,000	\$716		\$964
Town Engineer					
Attorney Fees	\$20,000	\$30,000	\$14,742	\$65,000	\$27,519
Accounting Fees	\$12,000	\$12,000	\$11,665	\$11,300	\$11,300
Animal Control	\$300	\$300	\$75	\$300	\$150
Parks/Recreation/Playground	\$3,000	\$5,000	\$600	\$10,000	\$11,495
Town Hall Improvements	\$4,000	\$4,000	\$1,453	\$4,000	\$3,244
Telephone/Telecom	\$2,000	\$2,000	\$1,152	\$1,600	\$2,003
Electricity	\$6,500	\$6,500	\$3,656	\$6,500	\$6,152
Propane	\$600	\$600	\$607	\$600	\$552
Payroll	\$69,000	\$67,000	\$44,633	\$65,000	\$65,000
Benefits - Insurance	\$9,000	\$9,000	\$6,708	\$8,400	\$9,601
Payroll Tax Expense	\$5,300	\$7,200	\$3,869	\$5,000	\$1,618
Benefits- Retirement	\$6,900	\$6,700	\$6,672	\$6,500	\$5,850
Appraisal District	\$2,000	\$1,500	\$1,347	\$1,000	\$1,667
Town Functions	\$500	\$3,000	\$1,086	\$2,000	\$3,812
Continuing Education	\$1,000	\$1,000	\$957	\$1,000	\$1,260
Travel Meeting Expenses	\$3,000	\$5,500	\$1,425	\$3,000	\$3,344
Membership Dues	\$1,000	\$1,000	\$1,061	\$1,000	\$1,282
Contingency Fund	\$3,000	\$3,000	\$774	\$3,000	\$1,082
Municipal Court					\$888
Lien Recording Fees	\$100	\$100	\$60	\$300	\$60
Abatements			\$1,080		\$300
General Government	\$158,700	\$175,900	\$108,066	\$202,250	\$166,445
Fire/EMS	\$30,000	\$31,500	\$15,750	\$27,100	\$27,100
Public Safety	\$30,000	\$31,500	\$15,750	\$27,100	\$27,100
Building Inspections	\$15,000	\$18,000	\$7,025	\$18,000	\$19,625
Town Maintenance	\$7,000	\$8,000	\$4,920	\$6,000	\$6,515
Abatement Mowing					
Town Mowing	\$4,000	\$4,500	\$895	\$3,500	\$4,548
Public Works	\$26,000	\$30,500	\$12,840	\$27,500	\$30,688
Capital Improvements	\$74,000	\$35,000	\$5,900	\$11,000	\$7,861
Drainage Improvements	\$0	\$6,000	\$9,400	\$0	
Capital Outlay	\$74,000	\$41,000	\$15,300	\$11,000	\$7,861
TOTAL OPERATING EXPENSES	\$288,700	\$278,900	\$151,956	\$267,850	\$232,094
Debt Servicing (Principle)	\$163,000	\$158,000	\$158,000	\$154,000	\$154,000
Debt Servicing (Interest)	\$15,612	\$18,806	\$10,189	\$21,900	\$21,910
TOTAL EXPENDITURES	\$467,312	\$455,706	\$320,145	\$443,750	\$408,004

Utility Fund Revenues Worksheet

	2020 Budget	2019 Budget	2019 YTD 01-Jun-19	2018 Budget	2018 Actual
<i>REVENUES</i>					
<i>Water Revenue</i>	\$165,000	\$150,000	\$92,621	\$160,000	\$155,684
<i>Sewer Revenue</i>	\$108,000	\$106,000	\$75,709	\$106,000	\$107,790
<i>Solid Waste</i>	\$50,000	\$50,000	\$33,086	\$50,000	\$47,213
Late Fees	\$4,000	\$3,500	\$2,783	\$3,500	\$3,238
Water Tap Fees	\$6,300	\$6,300	\$7,623	\$6,300	\$6,300
Meter Set Fees	\$1,560	\$2,610	\$1,755	\$1,560	\$2,610
Sewer Tap Fees	\$5,100	\$5,100	\$6,375	\$5,100	\$5,100
<i>Fees and Services</i>	\$16,960	\$17,510	\$18,536	\$16,460	\$17,248
Reimbursed Expenses		\$20,000	\$23,072		\$17,650
Miscellaneous	\$1,000			\$2,000	\$109
<i>Other Income</i>	\$1,000	\$20,000	\$23,072	\$2,000	\$17,759
Interest	\$2,000	\$1,000	\$1,226	\$540	\$801
<i>TOTAL OPERATING FUNDS</i>	\$342,960	\$344,510	\$244,250	\$335,000	\$346,495

Utility Fund Expenses Worksheet

	2020 Budget	2019 Budget	2019 YTD 01-Jun-19	2018 Budget	2018 Actual
Expenditures					
Operator Salaries	\$40,800	\$40,800	\$27,200	\$42,200	\$40,800
<i>Engineer</i>	\$0	\$0		\$10,000	\$4,500
Contract Services	\$40,800	\$40,800	\$27,200	\$52,200	\$45,300
Office Supplies	\$2,000	\$2,000	\$508	\$1,500	\$2,712
Postage	\$1,500	\$1,500	\$782	\$1,500	\$1,317
Insurance	\$6,300	\$5,500	\$6,304	\$6,000	\$5,475
TCEQ Licensing Fees (Water)	\$588	\$600	\$588	\$600	\$588
TCEQ Licensing Fees (Sewer)	\$1,250	\$1,250	\$1,250	\$1,300	\$1,250
Computer and Software Licensing Fees	\$1,300	\$1,200	\$1,288	\$1,000	\$1,215
GIS Mapping		\$500		\$500	
Sewer Scheduled Maintenance	\$6,000	\$12,000	\$1,800	\$10,000	\$15,259
Water Scheduled Maintenance	\$6,000	\$8,000	\$6,017	\$5,000	\$3,691
Laboratory (Sewer)	\$4,000	\$4,000	\$3,094	\$4,000	\$4,028
Laboratory (Water)	\$1,200	\$1,000	\$976	\$1,000	\$662
Electricity (Water)	\$15,000	\$15,000	\$8,667	\$15,000	\$18,045
Electricity (Sewer)	\$17,000	\$17,000	\$10,806	\$17,000	\$18,420
Payroll	\$2,000	\$16,000	\$1,246	\$23,000	\$11,454
Administrative	\$64,138	\$85,550	\$43,326	\$87,400	\$84,116
Water Repairs	\$10,000	\$10,000	\$7,353	\$10,000	\$11,679
Sewer Repairs	\$10,000	\$10,000	\$1,249	\$10,000	\$18,791
Meter Set Fee	\$2,000	\$2,000	\$1,670	\$1,000	\$1,180
Sewer Tap Install			\$5,619		\$1,303
Water Equipment	\$9,000	\$6,000	\$5,813	\$4,000	\$11,157
Sewer Equipment		\$2,000		\$2,000	\$539
Chemicals (Water)	\$1,500	\$1,500	\$1,037	\$1,000	\$2,129
Chemicals (Sewer)	\$1,500	\$1,000	\$1,225	\$300	\$745
Sludge Removal (Sewer)	\$1,200	\$1,800		\$600	\$2,284
Repairs and Maintenance	\$35,200	\$34,300	\$23,966	\$28,900	\$49,807
Contingency Fund (miscellaneous)	\$2,000	\$2,000	\$413	\$1,000	\$5,968
Garbage Collections	\$48,000	\$46,000	\$24,373	\$43,000	\$41,240
Capital Improvements Water	\$25,000	\$10,000	\$20,345	\$10,000	\$11,173
Capital Improvements Sewer	\$20,000	\$65,000	\$41,100	\$55,000	\$55,779
Capital Improvements Drainage					
Capital Improvements	\$45,000	\$75,000	\$61,445	\$65,000	\$66,952
TOTAL OPERATING EXPENDITURES	\$235,138	\$283,650	\$180,723	\$277,500	\$293,383
Transfers: Out					
Fee for Administrative Services	\$45,000	\$36,000	\$36,000	\$36,000	\$36,000
TOTAL EXPENDITURES	\$280,138	\$319,650	\$216,723	\$313,500	\$329,383

Potential CAPX Projects

1. Utility Relocates for Roads	Replace Hydrant at Meadowlake and Woodcrest, Relocate valves on Woodcrest and Meadowlake	\$25,000
2. Electrical Upgrades Wastewater Plant	Replace overhead electrical lines and remove poles; upgrade transformers; replace breaker panels	\$20,000

Potential Town Projects

1. Survey Task Order	Preliminary engineering tasks for concrete roads	\$74,000
2. Mailbox Relocate	Town Hall Improvements (MDD ?)	\$2,000