



**LAKEWOOD VILLAGE TOWN HALL
100 HIGHRIDGE DRIVE
LAKEWOOD VILLAGE, TEXAS
TOWN COUNCIL MEETING
JULY 10, 2018 7:00 P.M.**

REGULAR SESSION – AGENDA

Call to Order and Announce a Quorum is Present

A. PLEDGE TO THE FLAG:

B. EXECUTIVE SESSION: Recess into executive session in compliance with (1) § 551.071(1), Texas Government Code to wit: Consultation with Attorney regarding pending or contemplated litigation, re: Town of Lakewood Village V. Brent Ashton re: Delinquent Property Taxes, and Town of Lakewood Village V. Republic Services re: property damage claim; (2) § 551.071(2), Texas Government Code to wit: consultation with Town Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter to receive legal advice regarding property damage claim involving Republic Services.

C. RECONVENE: Reconvene into regular session and consideration of action, if any, on items discussed in executive session

D. PUBLIC HEARING – A public hearing is scheduled on the proposed fiscal year 2018-2019 budget to provide an opportunity for citizen comment. The Town Council may adopt the budget with or without amendment by ordinance on one (1) reading.

E. PUBLIC HEARING – A public hearing is scheduled on the proposed combined property tax rate of \$0.30/\$100 to provide an opportunity for citizen comment.

F. VISITOR/CITIZENS FORUM: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action may be taken on these items at this meeting.

G. REGULAR AGENDA:

1. Discussion of Surfacing of Town Hall Playground (Lepley)
2. Discussion of Amendment to Fee Ordinance (Asbell)
3. Discussion of Utility Rate Study (Vargus)
4. Discussion of Republic Services Annual Rate Adjustment (Asbell)
5. Discussion of 2018-2019 Budget (Vargus)

H. EXECUTIVE SESSION: (3) § 551.072 Texas Government Code to wit: deliberations about real property; (4) § 551.087 Texas Government Code to wit: Economic Development Negotiations

I. RECONVENE: Reconvene into regular session and consideration of action, if any, on items discussed in executive session

J. REPORTS: Reports about items of community interest. No formal action may be taken on these items at this meeting.

K. ADJOURNMENT

I do hereby certify that the above notice of meeting was posted on the designated place for official notice at 4:30 p.m. on Tuesday, July 3, 2018.

Linda Asbell, TRMC, CMC, Town Secretary



The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development), 418.183 (Homeland Security)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972-294-5555 or FAX 972-292-0812 for further information.

One or more members of the LAKEWOOD VILLAGE MUNICIPAL DEVELOPMENT DISTRICT may attend this meeting. No action will be taken by the MDD

Lakewood Village Playground Surfacing:

Why?

- Safety of children
- Visual appeal

Size: Approximately

4,650 sq ft. = 1,550 cu ft (4in depth)

Rubber Mulch:

- Non toxic and resists fading
- Does not compact
- Does not absorb moisture, erode, or blow away with heavy wind or rain
- Does not attract bugs. Does not attract termites, carpenter ants or other harmful wood destroying insects
- Helps prevent weeds
- Will not rot unlike engineered wood fiber (EWF) or wood mulch
- Maintenance: Virtually maintenance free. But if you do need to clear debris from the mulch such as leaves or grass clippings, you would want to use a blower on a low setting. Since our rubber mulch is heavier than grass clipping and leaves, it will stay in place while the debris is blown away.

Geotextile Fabric: non woven

- Approximately \$450 for 12.5 ft. x 360 ft. Black Polypropylene Non Woven Filter Fabric (price will vary based on thickness need for playground)

Playground Panel (black border):

- Approximately \$40 for 4 ft.

Quotes:

- Rubber Flooring Inc.Total: \$15,750.00, free shipping (\$750)
 - They said they will match any price. Have not confirmed the price match yet
- Jellybean Rubber Mulch \$16,500 with delivery
- Costco: \$16,799.79, free shipping (\$799)
- Naturomulch: \$9,500.00, for 20 tons delivery included (\$475)
- Rubber Recycle: \$9,700 for 24 tons delivery included
- Lowes: \$16,347.87, free delivery (\$778.47)
- Home Depot: \$15,101.10, \$55 shipping (\$719.00)
- Sam's Club: \$16,149.00, free shipping (\$769)

Project Outline:

- Remove mulch
- Spray weed killer
- Add new barriers and adjust existing barriers
- Lay geotextile fabric
- Add new rubber mulch

MDD Board:

- \$2,500

Overall Cost:

- Sam will remove mulch, grade dirt, apply spray, add barriers, lay fabric, and add new material for zero cost!
- Lakewood Village is just responsible for material (geotextile fabric, barriers, and rubber mulch)
- Overall: We could get this project done for under \$12,500.00

**TOWN OF LAKEWOOD VILLAGE
CONSOLIDATED FEE ORDINANCE 15-09**

AN ORDINANCE OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, ESTABLISHING A CONSOLIDATED FEE ORDINANCE; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE; AND PROVIDING FOR THE PUBLICATION OF THE CAPTION HEREOF.

WHEREAS, the Town Council of the Town of Lakewood Village ("Town Council") has investigated and determined that it would be advantageous and beneficial to the citizens of Lakewood Village to establish a consolidated fee ordinance for the citizens to determine fees with greater convenience and for the town Council to more easily amend fees as necessary; and

WHEREAS, the effective operation of the Town of Lakewood Village ("Town") requires the collection of fees for services the Town provides.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, THAT:

Section 1: Findings

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein

Section 2: Savings / Repealing Clause

All ordinances that are in conflict with the provisions of this ordinance, and the same are hereby repealed and all other ordinances of the town not in conflict with the provisions of this ordinance shall remain in full force and effect.

Fee Ordinance 14-05 is hereby repealed in its entirety.

Section 3: Adoption

The Consolidated Fee Ordinance attached hereto as Exhibit A is hereby adopted as the consolidated fee ordinance for the Town.

Section 4: Penalty Clause

A. Violation

A person who knowingly violates any provision of this chapter is guilty of separate offense for each day during which the violation is continued after notification.

B. Fine

Each offense is punishable by a fine of not more than two-thousand (\$2,000) nor less than two-hundred (\$200). The minimum fine established in this paragraph shall be doubled for

the second conviction of the same offense within any 24-month period and tripled for the third and subsequent convictions of the same offense within any 24-month period. At no time shall the minimum fine exceed the maximum fine established in this paragraph.

C. Legal Rights

The penal provision imposed under this Ordinance shall not preclude the Town of Lakewood Village from filing suit to enjoin the violation. The Town of Lakewood Village retains all legal rights and remedies available to it pursuant to local, state, and federal law.

Section 5: Severability

A. Unconstitutional or Invalid Section

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect.

B. Independent Sections

The Town hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and/or phrases be declared unconstitutional or invalid.

Section 6: Effective Date

The amendments to this Ordinance shall become effective from and after its date of passage and publication as provided by law.

PASSED AND APPROVED by the Town Council of the Town of Lakewood Village, Texas this the 9th day of July, 2015.

Dr. Mark E. Vargus
Mayor

ATTEST:

Linda Asbell, TRMC
Town Secretary

Exhibit A



CONSOLIDATED FEE ORDINANCE

Adopted: July 9, 2015

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SECTION 1: BUILDING / CONSTRUCTION

1.1. RESIDENTIAL BUILDING PERMIT

1.1.1. Scope

Defined in the Residential Code and as amended by the Town of Lakewood Village residential new home construction permits consist of five (5) components:

- 1) Application for Building Permit;
- 2) Mechanical;
- 3) Electrical;
- 4) Plumbing; and
- 5) Concrete / Flatwork.

Pool and/or Spa, fencing and irrigation permits are not included in the new home construction-building permit. Detached garages are not included in the permit for the dwelling. Conversion of non-conditioned space to conditioned space within 24 months of the initial CO of the dwelling will be charged a permit fee of the greater of \$2/sq. ft. or \$75 per required inspection.

1.1.2. Fee Rate

New construction fee rate is assessed on the total conditioned space, cooled and/or heated area of the dwelling. New construction fees do not include detached garages, which are permitted as accessory buildings. A remodel fee depends upon the number of inspections required. Fees for accessory buildings are also dependent upon the number of inspections required.

New Construction	\$ 2 / sq. ft.
Remodel	\$ 75 / Inspection
Accessory Building > 250 sq. ft.	\$ 75 / Inspection

1.2. POOL AND/OR SPA PERMIT

1.2.1. Fee Schedule

Pool and Spa	\$ 525
Pool Only	\$ 525
Spa Only (In-Ground)	\$ 525
Spa (Pre-Fabricated)	\$ 75 / Inspection
Pool Enclosures	\$ 75

1.3. PROJECT PERMIT

1.3.1. Scope

Refer to Building or Residential Code as amended by the Town of Lakewood Village for types of projects that require a permit.

1.3.2. Fee Schedule

Electrical	\$ 75
Plumbing	\$ 75
Mechanical	\$ 75
Sprinkler / Irrigation	\$ 125
Fence / Screening Wall	\$ 25
Flatwork < 50 sq. ft.	\$ 0
Flatwork – Small Storage Unit	\$ 0
Flatwork – Driveway	\$ 200
Flatwork – All Other	\$ 200

Small storage units are less than 250 sq. ft. in size, are detached from the driveway, and will not house any automobiles or similar motor vehicles. Flatwork which connects to the driveway or that which is intended or used for ingress/egress by automobiles or similar shall be permitted as a driveway.

1.4. PLAN REVIEW

1.4.1. Fee Schedule

New Home	Included
Remodel	\$ 75
Accessory Building > 250 sq. ft.	\$ 0

1.5. RE-INSPECTIONS

1.5.1. Fee Schedule

The payment for a re-inspection shall be paid in full prior to scheduling the subsequent inspection.

New Home Construction	4 th and beyond = \$ 75 ea.
CSI	\$ 50 ea.
All other	\$ 75 ea.

1.6. CONTRACTOR REGISTRATION

1.6.1. Scope

The General Contractor (new home construction) and all licensed contractors must register with the Town of Lakewood Village before applying for permits.

1.6.2. Fee Schedule

General Contractors, Building	\$ 25
Electrical	\$ 25
Plumbing	\$ 0
Mechanical	\$ 25
Irrigation	\$ 25
Third Party Back-Flow Inspector	\$ 25

1.7. CERTIFICATE OF OCCUPANCY & CUSTOMER SERVICE INSPECTION

1.7.1. Scope

The fee for the CO applies to all inspections within the Town of Lakewood Village. The CSI inspection applies to all the Town's utility service areas within the Town and ETJ.

1.7.2. Fee Schedule

CO and CSI	\$ 100
CO Only	\$ 75
CSI Only	\$ 50

SECTION 2: UTILITIES

2.1. DEPOSITS

2.1.1. Town of Lakewood Village (Corporate Boundaries)

Deposit	\$ 200
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2.1.2. Rocky Point (ETJ)

Deposit	\$ 100
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2.2. WATER RATES

2.2.1. Residential - Town of Lakewood Village (Corporate Boundaries)

0 → 2,000 Gallons / Month	\$ 21.00
2,001 → 20,000 Gallons / Month	\$ 3.70
20,001 → 50,000 Gallons / Month	\$ 4.00
> 50,000 Gallons / Month	\$ 10.00

2.2.2. Commercial – Town of Lakewood Village (Corporate Boundaries)

0 → 2,000 Gallons / Month	\$ 39.00
> 2,000 Gallons / Month	\$ 6.00

2.2.3. Rocky Point (ETJ)

0 → 3,000 Gallons / Month	\$ 37.00
> 3,000 Gallons / Month	\$ 8.00

2.2.4. Water Leaks at Residences

1. Leaks in a service line from property owner’s side of the meter will be charged average bill plus \$1.50 (inside the town limits) or \$4.00 (outside the town) per thousand gallons above the average monthly usage. This adjustment shall only apply to one leak/billing cycle in a twelve-month period.
2. In order for the above to apply, plumber repair invoices (including location of leak) must be provided as proof or an agent of the Town must be notified if the owner wishes to make the repair.
3. The basis for computing the average bill and average usage for 1 and 2 (above) shall be the preceding three months
4. The Town will be responsible for making repairs for leaks that occur within the confines of the meter box. The property owner will be responsible for payment for water consumption due to any leak on the owner’s side of the meter regardless if the leak is inside the meter box.

2.2.5. North Texas Groundwater District Fee



The cost of the North Texas Groundwater District Fee will be computed annually and will be charged to each water customer based on water consumption.

2.3. SEWER RATES

2.3.1. Town of Lakewood Village (Corporate Boundaries)

Flat Rate / Month	\$ 41.00
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2.4. WATER DISCONNECT / RECONNECT

Weekdays between 8 a.m. and 5 p.m.	\$ 50.00
Weekends / Holidays / After Hours	\$ 50.00

Unauthorized resumption of service by the customer may result in meter removal and an additional fee of \$100.00 to be paid prior to the resumption of service.



2.5. GARBAGE COLLECTION

2.5.1. Town of Lakewood Village (Corporate Boundaries)

Flat Rate / Month	\$ 17.50
Additional Collection Container / Month	\$ 6.50
Franchise Fee	\$ 2.00

2.6. BULK TRASH

2.6.1. Town of Lakewood Village (Corporate Boundaries)

Included in Monthly Fee	\$ 0
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2.7. TAPS

2.7.1. Water – Town of Lakewood Village (Corporate Boundaries)

Water Tap	\$ 1,575
Meter Set Fee	\$ 390

2.7.2. Water – Rocky Point (ETJ)

Water Tap	\$ 1,575
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2.7.3. Sewer – Town of Lakewood Village (Corporate Boundaries)

Sewer Tap	\$ 1,275
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SECTION 3: ZONING

3.1. ZONING CHANGE APPLICATION

3.1.1. Fee Schedule

Administrative Review	\$ 250
Professional Services	Actual Costs Incurred

The Administrative review fee does not include any engineering, legal, or other professional services that may be needed. The administrative fee is charged for each submittal.

3.2. PLANNED DEVELOPMENT (PD)

3.2.1. Fee Schedule

Administrative Review	\$ 250
Professional Services	Actual Costs Incurred

The Administrative review fee does not include any engineering, legal, or other professional services that may be needed. The administrative fee is charged for each submittal.

3.3. SPECIFIC USE PERMIT (SUP)

3.3.1. Fee Schedule

Administrative Review	\$ 100
Professional Services	Actual Costs Incurred

The Administrative review fee does not include any engineering, legal, or other professional services that may be needed. The administrative fee is charged for each submittal.

3.4. VARIANCE

3.4.1. Fee Schedule

Per Request	\$ 0
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3.5. ANNEXATION REQUEST

3.5.1. Application Form

Submittal information shall meet the requirements of Texas Local Government Code, Chapter 43.

3.5.2. Fee Schedule

Staff Review	\$ 0
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SECTION 4: PLAT

4.1. PRELIMINARY PLAT

4.1.1. Fee Schedule

< 100 Lots	\$ 1,400
≥ 100 Lots	\$ 1,700

4.2. FINAL PLAT OR DEVELOPMENT PLAT

4.2.1. Fee Schedule

< 100 Lots	\$ 600
≥ 100 Lots	\$ 900

4.3. REPLAT

4.3.1. Fee Schedule

Administrative Review	\$ 250
Professional Services	Actual Costs Incurred

4.4. AMENDING PLAT

4.4.1. Fee Schedule

Administrative Review	\$100
Professional Services	Actual Costs Incurred

SECTION 5: CONSTRUCTION PLANS

5.1. PLAN APPROVAL

Prior to approval of the Final Plat, all construction plans must be approved by the Town engineers. Construction plan components include drainage plans, roadway, utility plans, and any additional required submittals.

5.1.1. Fee Schedule

< 100 Lots	\$ 4,000
≥ 100 Lots	\$ 5,500



SECTION 6: GENERAL

6.1. RETURNED CHECK

Administration	\$ 30 / Check
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6.2. ANIMAL CONTROL

Pet Registration	\$ 5 / Pet
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6.3. TOWN HALL RENTAL

\$50 per day - \$100 Deposit Required	
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6.4. PEDDLER / ITINERANT VENDOR

Application	\$ 150
License	\$ 100 / Employee

6.5. SIGNS – RESERVED FOR FUTURE USE

\$	
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6.6. OPEN RECORDS REQUEST

Fees for open records request shall be in accordance with Subchapter F of the Public Information Act, sections 552.261 through 552.275, as amended.

All information requests shall be submitted in writing to the Town of Lakewood Village, attention Town Secretary. No verbal requests shall be accepted.

SECTION 7: MUNICIPAL COURT – RESERVED FOR FUTURE USE



SECTION 8: DEFINITIONS

8.1. GENERAL

Terms that are used in this Ordinance and are not specifically defined shall be given their ordinary meaning, unless the context requires or suggests otherwise. In the case of ambiguity or uncertainty concerning the meaning of a particular term, whether or not defined, the Town staff shall have the authority to assign an interpretation that is consistent with the intent and purpose of this Ordinance, or an interpretation that is consistent with previous usage or interpretation.

8.2. WORDS AND TERMS DEFINED

CSI: Customer Service Inspection.

CO: Certification of Occupancy

Conditioned Space: the area devoted to the living area in a residence or dwelling and is exclusive of porches, enclosed or open breezeways or other non-living space.

ETJ: Extraterritorial Jurisdiction



End of Exhibit A

Adoption and Summary of Amendments

Ordinance Number	Date	Summary
15-09	July 9, 2015	<ul style="list-style-type: none">• Added utility fees.
14-05	June 12, 2014	<ul style="list-style-type: none">• First step in consolidating fees into a single ordinance; reserved sections will require amendments to other ordinances to remove fees.
11-10	May 12, 2011	REPEALED

2018-2019 Budget

General Fund

REVENUES	2017 Budget	2017 Actual	2018 Budget	YTD 7/1/2018	2019 Budget
Property Taxes	\$266,580	\$266,580	\$288,000	\$281,209	\$306,000
Franchise Fees	\$27,584	\$27,584	\$30,000	\$27,174	\$30,000
Sales Taxes	\$38,672	\$47,101	\$34,000	\$20,582	\$25,000
Fines & Forfeitures	\$23,808	\$23,434	\$3,000	\$8,817	\$3,000
Licenses & Permits	\$44,681	\$43,406	\$41,400	\$38,460	\$41,600
Fees & Service Charges	\$46,950	\$57,617	\$45,200	\$32,760	\$42,600
Interest	\$459	\$465	\$700	\$1,588	\$3,000
Miscellaneous	\$3,023	\$2,705	\$4,000	\$3,565	\$3,000
TOTAL	\$451,757	\$468,892	\$446,300	\$414,155	\$454,200

EXPENDITURES	2017 Budget	2017 Actual	2018 Budget	YTD 7/1/2018	2019 Budget
General Government	\$206,173	\$201,472	\$196,900	\$173,836	\$170,400
Public Safety	\$24,900	\$24,900	\$25,000	\$13,550	\$25,000
Public Works	\$40,218	\$40,218	\$27,500	\$25,389	\$30,500
Capital Outlay	\$8,369	\$12,624	\$5,000	\$0	\$0
Debt Service (Principle)	\$149,000	\$149,000	\$154,000	\$154,000	\$158,000
Debt Service (Interest)	\$24,925	\$24,925	\$21,900	\$11,721	\$18,806
TOTAL	\$453,585	\$453,139	\$430,300	\$378,496	\$402,706

Utility Fund

REVENUES	2017 Budget	2017 Actual	2018 Budget	YTD 7/1/2018	2019 Budget
Water	\$149,460	\$146,713	\$160,000	\$101,249	\$150,000
Sewer	\$106,505	\$103,063	\$106,000	\$81,788	\$106,000
Sanitation	\$47,417	\$45,123	\$50,000	\$35,848	\$50,000
Fees and Services	\$15,867	\$15,867	\$16,460	\$16,558	\$17,510
Other Income	\$1,983	\$5,264	\$2,000	\$14,568	\$2,000
Interest Revenue	\$907	\$844	\$540	\$505	\$1,000
TOTAL	\$322,139	\$316,874	\$335,000	\$250,516	\$326,510

EXPENDITURES	2017 Budget	2017 Actual	2018 Budget	YTD 7/1/2018	2019 Budget
Contract Services	\$115,952	\$113,962	\$88,200	\$62,100	\$76,800
Administrative	\$79,490	\$79,490	\$87,400	\$65,795	\$85,550
Repairs and Maintenance	\$67,356	\$61,533	\$28,900	\$34,754	\$34,300
Miscellaneous	\$882	\$882	\$1,000	\$2,191	\$1,000
Garbage Collections	\$41,291	\$41,291	\$43,000	\$31,063	\$46,000
Capital Improvements	\$98,236	\$98,236	\$65,000	\$47,081	\$50,000
TOTAL	\$403,207	\$395,394	\$313,500	\$242,984	\$293,650

GF Revenues Worksheet

		BUDGET 2017	ACTUAL 2017	BUDGET 2018	YTD 1-Jul-18	BUDGET 2019
REVENUES						
4000	Property Tax	\$220,467	\$220,467	\$240,000	\$233,470	\$255,000
	Debt Servicing (\$0.05)	\$46,113	\$46,113	\$48,000	\$47,739	\$51,000
	<i>Property Taxes</i>	\$266,580	\$266,580	\$288,000	\$281,209	\$306,000
4201	<i>Franchise Fee</i>	\$27,584	\$27,584	\$30,000	\$27,174	\$30,000
4005	<i>Sales Tax</i>	\$38,672	\$47,101	\$34,000	\$20,582	\$25,000
4302	Court Costs Fees					
4401	Mowing Abatement Fees					
4301	Code Enforcement	\$374	\$374		\$1,339	
4402	Lien Receipts	\$23,434	\$23,434	\$3,000	\$7,478	\$3,000
	<i>Fines & Forfeitures</i>	\$23,808	\$23,434	\$3,000	\$8,817	\$3,000
4101	Building Permits- New	\$32,581	\$32,581	\$30,000	\$27,385	\$30,000
4104	Sprinkler Permits	\$600	\$600	\$400	\$475	\$400
4105	Fence Permits	\$550	\$550	\$400	\$350	\$400
4106	Reinspect Fees	\$3,975	\$3,975	\$3,000	\$3,300	\$3,000
4107	Pool Permits	\$750	\$750	\$1,000		\$1,000
4108	Flatwork Permits	\$1,050	\$1,050	\$600	\$975	\$800
4109	Plumbing Permit	\$1,850	\$1,850	\$1,000	\$1,700	\$1,500
4110	Electrical Permits	\$775	\$775	\$1,000	\$900	\$1,000
4112	Building Permits - Remodel	\$2,325	\$2,325	\$2,000	\$2,250	\$2,000
4113	Miscellaneous Permits	\$2,925	\$2,925	\$2,000	\$1,125	\$1,500
4120	Preliminary Plat Fees					
	<i>Licenses & Permits</i>	\$44,681	\$43,406	\$41,400	\$38,460	\$41,600
4102	CO/CSI Inspections	\$2,400	\$2,400	\$2,000	\$1,875	\$2,400
4103	Contractor Registrations	\$1,275	\$1,275	\$1,000	\$350	
4111	Replating Fees	\$250	\$250		\$250	
4202	Pet Registration	\$25	\$25		\$85	
4204	Town Hall	\$100	\$100		\$50	
4207	Utility Fee for Services-LWV	\$36,000	\$36,000	\$38,000	\$27,000	\$36,000
4208	Utility Fee for Services-Rocky Pt	\$4,200	\$4,200	\$4,200	\$3,150	\$4,200
	<i>Fees & Service Charges</i>	\$46,950	\$57,617	\$45,200	\$32,760	\$42,600
4010	<i>Interest</i>	\$459	\$465	\$700	\$1,588	\$3,000
4950	<i>Miscellaneous Revenues</i>	\$3,023	\$2,705	\$4,000	\$3,565	\$3,000
4800	Asset Sales	\$108,499				
	Extraordinary Item - casualty loss	\$27,052				
	Reimbursement MDD	\$3,907				
	Reimbursement UF	\$3,316				
TOTAL OPERATING FUNDS		\$451,757	\$468,892	\$446,300	\$414,155	\$454,200

GF Expenses Worksheet

		BUDGET	ACTUAL	BUDGET	YTD	BUDGET
		2017	2017	2018	1-Jul-18	2019
Expenditures						
5001	Office Supplies	\$1,290	\$1,290	\$1,200	\$1,701	\$1,500
5002	Postage	\$276	\$276	\$100	\$28	
5003	Computers Maintenance	\$1,483	\$1,483	\$500	\$718	\$3,000
5007	Advertising	\$300	\$300	\$400	\$221	\$500
5008	Elections	\$2,845	\$2,845	\$3,000	\$4,548	\$3,000
	Software Licensing				\$270	\$1,000
5011	Town Engineer	\$420				
5012	Attorney Fees	\$30,000	\$35,898	\$60,000	\$66,992	\$30,000
5013	Accounting Fees	\$10,800	\$10,800	\$11,300	\$11,300	\$12,000
5024	Animal Control	\$185	\$185	\$300	\$150	\$300
5025	Parks/Recreation/Playground	\$2,588	\$2,588	\$10,000		
5027	Town Hall Improvements	\$2,855	\$2,855	\$4,000	\$3,244	\$4,000
5031	Telephone/Telecom	\$1,835	\$1,835	\$1,600	\$1,516	\$2,000
5032	Electricity	\$6,045	\$6,045	\$6,500	\$4,484	\$6,500
5033	Propane	\$447	\$447	\$600	\$552	\$600
5051	Payroll	\$62,875	\$62,875	\$65,000	\$48,078	\$67,000
5055	Benefits - Insurance	\$8,553	\$8,553	\$8,400	\$7,088	\$9,000
5056	Payroll Tax Expense	\$5,220	\$5,220	\$5,000	\$4,390	\$7,000
5057	Benefits- Retirement	\$5,320	\$5,320	\$6,500	\$6,410	\$6,700
5058	UF Payroll Tax Sharing	\$1,326	\$1,326	\$1,200	\$803	\$1,200
5061	Appraisal District	\$1,644	\$1,644	\$1,000	\$1,250	\$1,500
5085	Town Functions	\$1,412	\$1,412	\$2,000	\$3,812	\$3,000
5101	Continuing Education	\$2,144	\$2,144	\$1,000	\$1,060	\$1,000
5102	Travel Meeting Expenses	\$2,328	\$2,328	\$3,000	\$2,618	\$5,500
5103	Membership Dues	\$1,032	\$1,032	\$1,000	\$953	\$1,000
5200	Contingency Fund	\$43,089	\$40,000	\$3,000	\$402	\$3,000
5280	Municipal Court				\$888	
	Court Attorney Fees					
	Lien Recording Fees	\$364	\$364	\$300	\$60	\$100
	Abatements	\$3,600	\$3,600		\$300	
	Attorney Fees reimbursed by UF	\$1,990	\$1,990			
	Attorney Fees reimbursed by MDD	\$3,907	\$3,907			
	<i>General Government</i>	\$206,173	\$201,472	\$196,900	\$173,836	\$170,400
5014	Fire/EMS	\$24,900	\$24,900	\$25,000	\$13,550	\$25,000
	<i>Public Safety</i>	\$24,900	\$24,900	\$25,000	\$13,550	\$25,000
5016	Building Inspections	\$23,375	\$23,375	\$18,000	\$16,100	\$18,000
5021	Town Maintenance	\$10,186	\$10,186	\$6,000	\$6,154	\$8,000
5041	Abatement Mowing	\$1,200	\$1,200			
5026	Town Mowing	\$5,457	\$5,457	\$3,500	\$3,135	\$4,500
	<i>Public Works</i>	\$40,218	\$40,218	\$27,500	\$25,389	\$30,500
5070	Capital Improvements	\$8,369	\$12,624			
5071	Drainage Improvements	\$0		\$5,000		
	<i>Capital Outlay</i>	\$8,369	\$12,624	\$5,000	\$0	\$0
TOTAL OPERATING EXPENSES		\$279,660	\$279,214	\$254,400	\$212,775	\$225,900
\$5,075	Debt Servicing (Principle)	\$149,000	\$149,000	\$154,000	\$154,000	\$158,000
\$5,076	Debt Servicing (Interest)	\$24,925	\$24,925	\$21,900	\$11,721	\$18,806
	<i>Extraordinary Item - Casualty Loss</i>	\$27,052	\$27,052			
TOTAL EXPENDITURES		\$480,637	\$480,191	\$430,300	\$378,496	\$402,706

Utility Fund Revenues Worksheet

	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	Seasonal
	2017	2017	2018	1-Jul-18	2019	Comparison
REVENUES						
<i>Water Revenue</i>	\$149,460	\$146,713	\$160,000	\$101,249	\$150,000	4.74%
<i>Sewer Revenue</i>	\$106,505	\$103,063	\$106,000	\$81,788	\$106,000	4.57%
<i>Solid Waste</i>	\$47,417	\$45,123	\$50,000	\$35,848	\$50,000	4.46%
Late Fees	\$3,687	\$3,687	\$3,500	\$2,548	\$3,500	2.95%
Water Tap Fees	\$6,300	\$6,300	\$6,300	\$6,300	\$6,300	
Meter Set Fees	\$780	\$780	\$1,560	\$2,610	\$2,610	
Sewer Tap Fees	\$5,100	\$5,100	\$5,100	\$5,100	\$5,100	
<i>Fees and Services</i>	\$15,867	\$15,867	\$16,460	\$16,558	\$17,510	
Reimbursed Expenses				\$14,459		
Miscellaneous	\$1,983	\$5,264	\$2,000	\$109	\$2,000	
<i>Other Income</i>	\$1,983	\$5,264	\$2,000	\$14,568	\$2,000	
Interest	\$315	\$315	\$540	\$505	\$1,000	
MDD LOC Interest	\$592	\$529				
<i>Interest</i>	\$907	\$844	\$540	\$505	\$1,000	
TOTAL FUNDS	\$322,139	\$316,874	\$335,000	\$250,516	\$326,510	

Utility Fund Expenses Worksheet

	BUDGET	ACTUAL	BUDGET	YTD	BUDGET
	2017	2017	2018	1-Jun-18	2019
Operating Expenses					
Operator Salaries	\$40,800	\$40,800	\$42,200	\$30,600	\$40,800
Fee for Administrative Services	\$36,000	\$36,000	\$36,000	\$27,000	\$36,000
<i>Engineer</i>	\$37,162	\$37,162	\$10,000	\$4,500	
<i>Attorney</i>	\$1,990				
Contract Services	\$115,952	\$113,962	\$88,200	\$62,100	\$76,800
Office Supplies	\$2,039	\$2,039	\$1,500	\$1,750	\$2,000
Postage	\$1,022	\$1,022	\$1,500	\$895	\$1,500
Insurance	\$5,137	\$5,137	\$6,000	\$5,475	\$5,500
TCEQ Licensing Fees (Water)	\$588	\$588	\$600	\$588	\$600
TCEQ Licensing Fees (Sewer)	\$1,250	\$1,250	\$1,300	\$1,250	\$1,250
Computer and Software Licensing Fees	\$1,050	\$1,050	\$1,000	\$1,925	\$1,200
GIS Mapping	\$500	\$500	\$500		\$500
Sewer Scheduled Maintenance	\$7,490	\$7,490	\$10,000	\$10,735	\$12,000
Water Scheduled Maintenance	\$4,752	\$4,752	\$5,000	\$3,301	\$8,000
Laboratory (Sewer)	\$5,315	\$5,315	\$4,000	\$2,983	\$4,000
Laboratory (Water)	\$1,167	\$1,167	\$1,000	\$387	\$1,000
Electricity (Water)	\$17,301	\$17,301	\$15,000	\$11,182	\$15,000
Electricity (Sewer)	\$14,540	\$14,540	\$17,000	\$14,692	\$17,000
Payroll	\$17,339	\$17,339	\$23,000	\$10,632	\$16,000
Administrative	\$79,490	\$79,490	\$87,400	\$65,795	\$85,550
Water Repairs	\$5,612	\$5,612	\$10,000	\$13,025	\$10,000
Sewer Repairs	\$44,503	\$44,503	\$10,000	\$8,104	\$10,000
Meter Set Fee	\$2,077	\$2,077	\$1,000	\$1,180	\$2,000
Sewer Tap Install					
Water Equipment	\$11,377	\$5,553	\$4,000	\$8,404	\$6,000
Sewer Equipment	\$1,333	\$1,333	\$2,000	\$539	\$2,000
Chemicals (Water)	\$648	\$648	\$1,000	\$1,629	\$1,500
Chemicals (Sewer)	\$1,206	\$1,207	\$300	\$673	\$1,000
Sludge Removal (Sewer)	\$600	\$600	\$600	\$1,200	\$1,800
Repairs and Maintenance	\$67,356	\$61,533	\$28,900	\$34,754	\$34,300
Contingency Fund (miscellaneous)	\$882	\$882	\$1,000	\$2,191	\$1,000

<i>Garbage Collections</i>		\$41,291	\$41,291	\$43,000	\$31,063	\$46,000
Capital Improvements Water		\$56,531	\$56,531	\$10,000	\$4,890	\$10,000
Capital Improvements Sewer		\$32,101	\$32,101	\$55,000	\$42,191	\$40,000
Capital Improvements Drainage		\$9,604	\$9,604			
<i>Capital Improvements</i>		\$98,236	\$98,236	\$65,000	\$47,081	\$50,000
<i>Total Expenditures</i>		\$403,207	\$395,394	\$313,500	\$242,984	\$293,650

Road Maintenance

	BUDGET	ACTUAL	BUDGET	YTD	BUDGET	
	2017	2017	2018	1-Jul-18	2019	
Revenues						
<i>Sales Taxes</i>	\$15,000	\$16,148	\$17,000	\$3,405		
<i>MDD</i>	\$8,500					
<i>Franchise Fee - Residential</i>	\$10,000	\$5,034	\$5,000	\$2,484	\$5,000	
<i>Franchise Fee - Commercial</i>	\$4,000	\$3,373	\$4,000	\$1,019	\$4,000	
<i>Interest</i>	\$100	\$53	\$100	\$57	\$100	
	\$37,600	\$24,608	\$26,100	\$6,965	\$9,100	
Expenses						
<i>Maintenance</i>	\$0	\$0	\$0	(\$27,500)	\$0	
<i>Beginning Fund Balance</i>	\$6,459	\$6,459	\$31,067	\$31,067	\$15,000	<=forecast
<i>Revenues</i>	\$37,600	\$24,608	\$26,100	\$6,965	\$9,100	
<i>Expenses</i>	\$0		\$0	(\$27,500)	\$0	
Ending Fund Balance	\$44,059	\$31,067	\$57,167	\$10,532	\$24,100	

Debt Servicing Fund

Starting: OCT-01-2015	\$166
Interest	\$42
D/S Tax	\$41,966
GF Transfer	\$131,000
Bond Payment	(\$159,646)
Bond Payment	(\$13,204)
Fee	(\$300)
Ending: SEP-30-2016	\$23

Starting: OCT-01-2016	\$23
Interest	\$20
Tax	\$44,919
GF Transfer	\$130,425
Bond Payment	(\$162,204)
Bond Payment	(\$11,721)
Fee	(\$300)
Ending: SEP-30-2017	\$1,162

Starting: OCT-01-2017	\$1,162
Interest YTD 7/01	\$78
Tax YTD 6/31	\$46,970
GF Transfer	\$126,300
Bond Payment (Feb)	(\$165,721)
Bond Payment (Aug)	(\$10,189)
Fee	(\$300)
Ending: SEP-30-2018	(\$1,700)

Starting: OCT-01-2018	\$0
Interest	\$80
Tax	\$51,000
GF Transfer	\$126,100
Bond Payment (Feb)	(\$168,189)
Bond Payment (Aug)	(\$8,617)
Fee	(\$300)
Ending: SEP-30-2018	\$74

Loan Balance

CO Balance: OCT-01-2015	\$1,472,000
Principle Payments	(\$145,000)
Interest Payments	(\$27,850)
CO Balance: SEP-30-2016	\$1,327,000

CO Balance: OCT-01-2016	\$1,327,000
Principle Payments	(\$149,000)
Interest Payments	(\$24,925)
CO Balance: SEP-30-2017	\$1,178,000

CO Balance: OCT-01-2017	\$1,178,000
Principle Payments	(\$154,000)
Interest Payments	(\$21,910)
CO Balance: SEP-30-2018	\$1,024,000

CO Balance: OCT-01-2018	\$1,024,000
Principle Payments	(\$158,000)
Interest Payments	(\$18,806)
CO Balance: SEP-30-2019	\$866,000

Potential CAPX Projects

1. Fire Hydrant Installation	Replace Hydrant at Melody and Highridge intersection	\$10,000
2. Sewer Plant Site Improvements	Implementation of Sewer Master Plan. Remove overhead power and install underground electrical and new upgraded transformer.	\$50,000
3. Emergency Interconnect with LE Water System	Interconnection between LE Well and LWV. Installation of 2 fire hydrants and connection for future development of LEISD land.	\$90,000 - \$115,000

Potential Town Projects

1. Boring and Geotech analysis	Preliminary engineering tasks for concrete roads	\$30,000
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