



**LAKEWOOD VILLAGE TOWN HALL
100 HIGHRIDGE DRIVE
LAKEWOOD VILLAGE, TEXAS**

**TOWN COUNCIL MEETING
AUGUST 10, 2017 7:00 P.M.**

REGULAR SESSION – AGENDA

Call to Order and Announce a Quorum is Present

A. PLEDGE TO THE FLAG:

B. VISITOR/CITIZENS FORUM: At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action may be taken on these items at this meeting.

C. PUBLIC HEARING: A public hearing is scheduled on the proposed fiscal year 2017-2018 budget to provide an opportunity for citizen comment. The Town Council may adopt the budget with or without amendment by ordinance on one (1) reading.

D. PUBLIC HEARING: A public hearing is scheduled on the proposed combined property tax rate of \$0.30/\$100 to provide an opportunity for citizen comment.

E. REGULAR AGENDA:

1. Consideration of Municipal Development District 2017-2018 Budget (Asbell)
2. Consideration of 2017-2018 Budget Ordinance (Vargus)
3. Consideration of Replat of 595 Melody Lane (Vargus)
4. Consideration of Investment Policy (Vargus)
5. Consideration of Resolution Authorizing Participation in TexPool Investment Pools (Vargus)
6. Discussion of Dark Sky Initiative (Vargus)
7. Minutes of July 13, 2017 Council Meeting (Asbell)

F. EXECUTIVE SESSION: In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following: §551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter; (2) §551.087: To discuss or deliberate regarding commercial or financial information that the Town of Lakewood Village has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Lakewood Village and with which the Town is conducting economic development negotiations; and/or to deliberate the offer of a financial or other incentive to the business prospect.; (3) § 551.072 Texas Government Code to wit: deliberations about real property; and (4) § 551.074, Texas Government Code to wit: Personnel Matters, Town Secretary Annual Review.

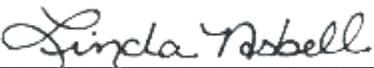
G. RECONVENE: Reconvene into regular session and consideration of action, if any, on items discussed in executive session

H. COUNCIL AND STAFF COMMENTS: Comments may be made by Council or Staff. No formal action may be taken on these items at this meeting.

I. ADJOURNMENT

I do hereby certify that the above notice of meeting was posted on the designated place for official notice at 5:00 p.m. on Friday, August 4, 2017.




Linda Asbell, TRMC, CMC, Town Secretary

The Town Council reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by [Texas Government Code](#) Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development), 418.183 (Homeland Security)

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Secretary's office at 972-294-5555 or FAX 972-292-0812 for further information.

One or more members of the LAKEWOOD VILLAGE MUNICIPAL DEVELOPMENT DISTRICT may attend this meeting. No action will be taken by the MDD Board during this meeting.



MEMORANDUM

TO: Town Council
FROM: Linda Asbell, TRMC, CMC Town Secretary
DATE: August 7, 2017
RE: Agenda Item E.1. – Municipal Development District Budget

The attached budget for Fiscal Year 2017-2018 was approved by the Municipal Development District Board of Directors on July 27, 2017.

TOWN OF LAKEWOOD VILLAGE

ORDINANCE NO. 17-XX

AN ORDINANCE OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2017 AND TERMINATING ON SEPTEMBER 30, 2018, AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT PROJECT AND ACCOUNT; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Town of Lakewood Village, Texas (the “Town”) has caused to be filed with the Town Secretary a budget to cover all proposed expenditures of the government of the Town for the fiscal year beginning October 1, 2017 and terminating September 30, 2018, and

WHEREAS, the said budget shows as definitely as possible each of the various projects for which appropriations are set in the budget, and the estimated amount of money carried in the budget for each of such projects, and

WHEREAS, said budget has been filed with the Town Secretary and available for inspection by any taxpayer, and

WHEREAS, public notice of a public hearing on the proposed annual budget, stating the date, time, place, and subject matter of said hearing, was given as required by laws of the State of Texas, and

WHEREAS, such public hearing was held on July 13, 2017, and August 10, 2017 prior approval of which date being hereby ratified and confirmed by the Town Council, and all those wishing to speak on the budget were heard, and

WHEREAS, the Town Council has studied said budget and listened to the comments of the taxpayers at the public hearing held therefore and has determined that the budget attached hereto is in the best interest of the Town of Lakewood Village.

NOW, THEREFORE BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS:

1. That the budget attached hereto as Exhibit “A” and incorporated herein for all purposes is adopted for the fiscal year beginning October 1, 2017 and ending September 30, 2018; and such purposes, respectively such sums of money for such projects, operations, activities, purchases and other expenditures as proposed in the attached budget.
2. That no expenditures of the funds of the Town shall hereafter be made except in compliance with such budget, except in case of grave necessity, emergency expenditures to meet unusual or unforeseen conditions, which could not, by reasonable, diligent thought and attention, have included in the original budget, may from time to time be authorized by the Town Council as amendments to the original budget.

3. That the Mayor shall file or cause to be filed a true and correct copy of said budget, along with this ordinance with the Town Secretary.
4. The necessity of adopting and approving a proposed budget for the next fiscal year as required by the laws of the State of Texas, require that this ordinance shall take effect immediately from and after its passage, and it is accordingly so ordained.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, on this 10th day of August 2017.

Dr. Mark E. Vargus
MAYOR

ATTESTED:

Linda Asbell, TRMC
Town Secretary



**TOWN OF LAKEWOOD VILLAGE, TEXAS
FISCAL YEAR 2017-2018
ANNUAL BUDGET**

This budget will raise more Maintenance and Operations revenue from property taxes than last year's budget by an amount of \$15,393, which is a 6.9 percent increase from last year's M&O budget. The M&O revenue to be raised from new property added to the tax roll this year is \$3,388.

This budget will raise more Debt Servicing revenue from property taxes than last year's budget by an amount of \$3,078, which is a 6.9 percent increase from last year's I&S budget. The I&S revenue to be raised from new property added to the tax roll this year is \$678.

Debt obligations were reduced by \$149,000 in the prior year and now total \$1,178,000. Scheduled Interest and Principle payments on debt in 2018 will be \$175,910. Of this amount, Debt Servicing revenue will pay \$47,396 and M&O funds of \$128,514 will be used to pay the remainder. The amount of M&O funds used in debt payments is 54 percent of the Maintenance and Operations total revenue.

RECORD OF VOTE ON PROPOSAL TO CONSIDER ADOPTION OF BUDGET

POSITION	NAME	FOR	AGAINST	PRESENT and not voting	ABSENT
Mayor	Dr. Mark E. Vargus				
Mayor Pro-Tem	Ed Reed				
Council Member #1	Elizabeth Shields				
Council Member #2	Dan Tantalo				
Council Member #4	Gary Newsome				
Council Member #5	Clint Bushong				

PROPERTY TAX RATE COMPARISON (Rates expressed per \$100 of value)

TAX RATE	TAX YEAR 2016	TAX YEAR 2017
Property Tax Rate	\$0.300000/\$100	\$0.300000/\$100
Effective Tax Rate	\$0.290901/\$100	\$0.283159/\$100
Effective Maintenance and Operations Tax Rate	\$0.262617/\$100	\$0.235966/\$100
Debt Rate	\$0.050000/\$100	\$0.050000/\$100
Rollback Tax Rate	\$0.460518/\$100	\$0.304843/\$100

PROPERTY TAX RATE COMPARISON (Rates expressed per \$100 of value)

DEBT ISSUE	PRINCIPAL	INTEREST	TOTAL
2014 Certificates of Obligation	0.05	0	0.05

2017-2018 BUDGET SUMMARY

Exhibit A

	Budget 2016-2017	Budget 2017-2018
General Fund Operating Revenues	\$415,400	\$446,300
General Fund Operating Expenses	(\$204,375)	(\$254,400)
General Fund Debt Servicing	<u>(\$173,925)</u>	<u>(\$175,900)</u>
General Fund Operating Surplus	\$37,100	\$36,800
Utility Fund Operating Revenues	\$319,000	\$335,000
Utility Fund Operating Expenses	(\$225,110)	(\$238,500)
CAPX and Engineer	<u>(\$110,000)</u>	<u>(\$75,000)</u>
Utility Fund Operating Surplus	(\$15,150)	\$21,500

GENERAL FUND REVENUES

		BUDGET	YTD (9 mo.)	BUDGET
		2017	30-Jun-17	2018
OPERATING REVENUES				
4000	<i>Tax Income</i>	\$218,800	\$218,143	\$240,000
	<i>Debt Servicing (\$0.05)</i>	\$43,800	\$45,648	\$48,000
4005	<i>Sales Tax</i>	\$30,000	\$32,425	\$34,000
4010	<i>Interest</i>	\$500	\$346	\$700
4101	<i>Building Permits- New</i>	\$30,000	\$22,601	\$30,000
4102	<i>CO/CSI Inspections</i>	\$3,000	\$1,625	\$2,000
4103	<i>Contractor Registrations</i>	\$600	\$950	\$1,000
4104	<i>Sprinkler Permits</i>	\$400	\$450	\$400
4105	<i>Fence Permits</i>	\$300	\$350	\$400
4106	<i>Reinspection Fees</i>	\$3,000	\$2,375	\$3,000
4107	<i>Pool Permits</i>	\$1,000	\$750	\$1,000
4108	<i>Flatwork Permits</i>	\$400	\$600	\$600
4109	<i>Plumbing Permit</i>	\$500	\$1,000	\$1,000
4110	<i>Electrical Permits</i>	\$1,000	\$700	\$1,000
4111	<i>Replating Fees</i>		\$250	
4112	<i>Building Permits - Remodel</i>	\$2,500	\$1,500	\$2,000
4113	<i>Miscellaneous Permits</i>	\$1,000	\$2,475	\$2,000
4120	<i>Preliminary Plat Fees</i>			
4201	<i>Franchise Fee</i>	\$32,000	\$26,437	\$30,000
4202	<i>Pet Registration</i>		\$25	
4204	<i>Town Hall</i>	\$100	\$50	
4950	<i>Miscellaneous Revenues</i>	\$2,500	\$6,755	\$4,000
4207	<i>Utility Fee for Services-LWV</i>	\$38,000	\$27,000	\$38,000
4208	<i>Utility Fee for Services-RP</i>	\$4,000	\$3,150	\$4,200
4301	<i>Code Enforcement</i>		\$374	
4302	<i>Court Costs Fees</i>			
4401	<i>Mowing Abatement Fees</i>			
4402	<i>Lien Receipts</i>	\$2,000	\$23,434	\$3,000
4800	<i>Asset Sales</i>			
TOTAL OPERATING FUNDS		\$415,400	\$419,413	\$446,300

GENERAL FUND EXPENSES

		BUDGET	YTD (9 mo.)	BUDGET
		2017	30-Jun-17	2018
<i>Operating Expenses</i>				
5001	<i>Office Supplies</i>	\$1,200	\$934	\$1,200
5002	<i>Postage</i>	\$100	\$276	\$100
5003	<i>Computers Maintenance</i>	\$300	\$982	\$500
5007	<i>Advertising</i>	\$875	\$369	\$400
5008	<i>Elections</i>	\$3,000	\$2,620	\$3,000
5011	<i>Town Engineer</i>	\$0		
5012	<i>Attorney Fees</i>	\$20,000	\$24,349	\$60,000
5013	<i>Accounting Fees</i>	\$10,800	\$10,800	\$11,300
5014	<i>Fire/EMS</i>	\$30,000	\$12,450	\$25,000
5016	<i>Building Inspections</i>	\$18,000	\$16,300	\$18,000
5021	<i>Town Maintenance</i>	\$4,000	\$9,200	\$6,000
5022	<i>Street Repair</i>	<=== Moved to Road Maintenance Fund ===>		
5024	<i>Animal Control</i>	\$300	\$185	\$300
5025	<i>Parks/Recreation/Playground</i>	\$12,000	\$2,588	\$10,000
5026	<i>Town Mowing</i>	\$2,500	\$3,457	\$3,500
5027	<i>Town Hall Improvements</i>	\$1,000	\$700	\$4,000
5031	<i>Telephone/Telecom</i>	\$1,600	\$1,157	\$1,600
5032	<i>Electricity</i>	\$6,500	\$4,411	\$6,500
5033	<i>Propane</i>	\$600	\$271	\$600
5041	<i>Abatement Mowing</i>			
5051	<i>Payroll</i>	\$63,000	\$47,125	\$65,000
5055	<i>Benefits - Insurance</i>	\$8,200	\$6,358	\$8,400
5056	<i>Payroll Tax Expense</i>	\$4,800	\$3,336	\$5,000
5057	<i>Benefits- Retirement</i>	\$3,150	\$3,150	\$6,500
5058	<i>UF Payroll Tax Sharing</i>	\$1,000	\$931	\$1,200
5061	<i>Appraisal District</i>	\$1,300	\$1,233	\$1,000
5070	<i>Capital Improvements</i>	\$0	\$8,369	
5071	<i>Drainage Improvements</i>	\$0		\$5,000
5085	<i>Town Functions</i>	\$2,500	\$1,412	\$2,000
5101	<i>Continuing Education</i>	\$500	\$509	\$1,000
5102	<i>Travel Meeting Expenses</i>	\$3,000	\$1,736	\$3,000
5103	<i>Membership Dues</i>	\$1,000	\$933	\$1,000
5200	<i>Contingency Fund</i>	\$3,000	\$44,065	\$3,000
5280	<i>Municipal Court</i>			

		BUDGET	YTD (9 mo.)	BUDGET
		2017	30-Jun-17	2018
<i>Operating Expenses (continued)</i>				
	<i>Court Attorney Fees</i>			
	<i>Lien Recording Fees</i>	\$150	\$364	\$300
	<i>Abatements</i>		\$3,600	
<i>TOTAL OPERATING EXPENSES</i>		\$204,375	\$214,170	\$254,400
\$5,075	<i>Debt Servicing (Principle)</i>	\$149,000	\$149,000	\$154,000
\$5,076	<i>Debt Servicing (Interest)</i>	\$24,925	\$13,204	\$21,900
<i>TOTAL EXPENDITURES</i>		\$378,300	\$376,374	\$430,300

UTILITY FUND REVENUES

		BUDGET	YTD (9 mo.)	BUDGET
		2017	30-Jun-17	2018
<i>OPERATING REVENUES</i>				
	<i>Water Revenue</i>	\$154,000	\$102,372	\$160,000
	<i>Sewer Revenue</i>	\$102,000	\$78,216	\$106,000
	<i>Solid Waste</i>	\$46,000	\$34,318	\$50,000
	<i>Late Fees</i>	\$3,000	\$2,740	\$3,500
	<i>USACE</i>		\$6,000	
	<i>Sendziak Restitution</i>			
	<i>Miscellaneous</i>	\$1,000	\$1,833	\$2,000
	<i>Water Tap Fees</i>	\$6,300	\$4,725	\$6,300
	<i>Meter Set Fees</i>	\$1,560	\$390	\$1,560
	<i>Sewer Tap Fees</i>	\$5,100	\$3,825	\$5,100
	<i>Interest</i>	\$600	\$247	\$540
	<i>MDD LOC Interest</i>	\$400	\$592	
<i>TOTAL OPERATING FUNDS</i>		\$319,960	\$235,258	\$335,000

UTILITY FUND EXPENDITURES

		BUDGET	YTD (9 mo.)	BUDGET
		2017	30-Jun-17	2018
<i>Operating Expenses</i>				
	<i>Office Supplies</i>	\$2,000	\$515	\$1,500
	<i>Postage</i>	\$2,000	\$380	\$1,500
	<i>Insurance</i>	\$5,200	\$5,137	\$6,000
	<i>TCEQ Licensing Fees (Water)</i>	\$500	\$588	\$600
	<i>TCEQ Licensing Fees (Sewer)</i>	\$1,250	\$1,250	\$1,300
	<i>Fee for Administrative Services</i>	\$38,000	\$27,000	\$36,000
	<i>Software Licensing Fees</i>	\$1,000	\$780	\$1,000
	<i>Operator Salaries</i>	\$42,200	\$30,600	\$42,200
	<i>Solid Waste</i>	\$42,000	\$27,421	\$43,000
	<i>GIS Mapping</i>		\$500	\$500
	<i>Sewer Scheduled Maintenance</i>	\$3,000	\$3,890	\$10,000
	<i>Water Scheduled Maintenance</i>	\$2,000	\$2,752	\$5,000
	<i>Laboratory (Sewer)</i>	\$4,000	\$2,964	\$4,000
	<i>Laboratory (Water)</i>	\$600	\$895	\$1,000
	<i>Water Repairs</i>	\$10,000	\$3,132	\$10,000
	<i>Sewer Repairs</i>	\$10,000	\$49,737	\$10,000
	<i>Meter Set Fee</i>	\$1,560	\$885	\$1,000
	<i>Water Equipment</i>	\$4,000	\$5,343	\$4,000
	<i>Sewer Equipment</i>	\$4,000	\$1,250	\$2,000
	<i>Chemicals (Water)</i>	\$1,000	\$776	\$1,000
	<i>Chemicals (Sewer)</i>	\$200	\$426	\$300
	<i>Electricity (Water)</i>	\$15,000	\$11,883	\$15,000
	<i>Electricity (Sewer)</i>	\$18,000	\$10,287	\$17,000
	<i>Payroll</i>	\$16,000	\$13,335	\$23,000
	<i>Contingency Fund</i>	\$1,000	\$582	\$1,000
	<i>Sludge Removal (Sewer)</i>	\$600		\$600
<i>TOTAL OPERATING EXPENSES</i>		\$225,110	\$202,308	\$238,500
	<i>Capital Improvements</i>	\$70,000	\$80,354	\$65,000
	<i>Engineer</i>	\$40,000	\$32,662	\$10,000
<i>TOTAL EXPENDITURES</i>		\$335,110	\$315,324	\$313,500

ROAD MAINTENANCE FUND

	BUDGET	2017 YTD	BUDGET
	2017	30-Jun	2018
Revenues			
<i>Town (0.5% sales tax)</i>	\$15,000	\$13,088	\$17,000
<i>MDD</i>	\$8,500		
<i>Franchise Fee - Residential</i>	\$10,000	\$3,887	\$5,000
<i>Franchise Fee - Commercial</i>	\$4,000	\$2,990	\$4,000
<i>Interest</i>	\$100	\$33	\$100
	\$37,600	\$19,998	\$26,100
Expenses			
<i>Maintenance</i>	\$0	\$0	\$0
<i>Beginning Fund Balance</i>	\$6,459	\$6,459	\$7,669
<i>Revenues</i>	\$37,600	\$19,998	\$26,100
<i>Expenses</i>	\$0		\$0
Ending Fund Balance	\$44,059	\$26,457	\$33,769

DEBT SERVICING FUND

Debt Servicing Fund

Loan Balance

Starting: OCT-01-2015	\$166	CO Balance: OCT-01-2015	\$1,472,000
Interest	\$42	Principle Payments	(\$145,000)
D/S Tax	\$41,966	Interest Payments	(\$27,850)
GF Transfer	\$131,000	CO Balance: SEP-30-2016	\$1,327,000
Bond Payment	(\$159,646)		
Bond Payment	(\$13,204)		
Fee	(\$300)		
<hr/>			
Ending: SEP-30-2016	\$23		
Starting: OCT-01-2016	\$23	CO Balance: OCT-01-2016	\$1,327,000
Interest	\$20	Principle Payments	(\$149,000)
Tax	\$44,397	Interest Payments	(\$24,925)
GF Transfer	\$130,425	CO Balance: SEP-30-2017	\$1,178,000
Bond Payment	(\$162,204)		
Bond Payment	(\$11,721)		
Fee	(\$300)		
<hr/>			
Ending: SEP-30-2017	\$640		
Starting: OCT-01-2017	\$640	CO Balance: OCT-01-2017	\$1,178,000
Interest	\$20	Principle Payments	(\$154,000)
Tax	\$48,000	Interest Payments	(\$21,910)
GF Transfer	\$127,550	CO Balance: SEP-30-2018	\$1,024,000
Bond Payment	(\$165,721)		
Bond Payment	(\$10,189)		
Fee	(\$300)		
<hr/>			
Ending: SEP-30-2018	\$0		



ET	DATE: JULY 2017
	DESIGN: TLS
	DRAWN: SAW
	CHECKED: TLS
	KHA NO.:

**PROPOSED STOWE
LANE EXTENSION**

Town of
Lakewood Village

THIS DOCUMENT IS INCOMPLETE
AND IS RELEASED TEMPORARILY
FOR INTERNAL REVIEW ONLY. IT IS
NOT INTENDED FOR CONSTRUCTION
RECORDS OR PERMIT PURPOSES.

TODD L. STROUSE P.E.
SERIAL NO. 107773
DATE: JULY 2017

Kimley»Horn	
Texas Board of Professional Engineers, Public Registration Number: 7-608 1976 West 26th Street, Suite 2000, Dallas, TX 75201-2908	
No.	Revision
By	Date

**TOWN OF LAKEWOOD VILLAGE, TEXAS
ORDINANCE NO. 17-XX**

AN ORDINANCE ADOPTING AN INVESTMENT POLICY AND DEFINING SUITABLE INVESTMENTS; PROVIDING FOR PERIODIC REPORTS ON FINANCIAL PERFORMANCE; PROVIDING A REPEAL CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of Lakewood Village, Texas has a fiduciary obligation to invest its citizens' funds prudently;

WHEREAS, the Town of Lakewood Village, Texas is vested with full investment powers under the authority of Local Government Code Section 105.072 and the Texas Government Code Chapter 2256 ("The Public Funds Investment Act" as amended);

WHEREAS, Texas Government Code Chapter 2256.005 requires municipalities to adopt and maintain a written investment policy and describes specific conditions that the policy must satisfy;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS THAT THE TOWN HEREBY ADOPTS THE FOLLOWING:

1. INVESTMENT POLICY:

It is the policy of the Town of Lakewood Village ("Town") to invest public funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow demands of the Town of Lakewood Village and conforming to the "Public Funds Investment Act". The receipt of a market rate of return will be secondary to the requirement for safety and liquidity.

2. STRATEGY:

The Town employs an overall investment strategy which provides safety and liquidity, while segregating funds to allow for better monitoring and oversight, as well as control. The strategy has the following attributes:

- The use of local financial institutions for demand deposits and operating accounts. These accounts generate the highest transaction volumes and are the source of the Town's daily working capital needs. Liquidity and fund availability are the primary requirements, while the relatively low balances minimize the effect on lower yields.

- The use of regulated investment pools to invest reserve funds and capital improvement funds which by their nature have longer investment cycles and less frequent transactions. Because these funds are not needed on a daily basis, the use of pools allows the Town to gain higher yields by lengthening the portfolio's maturity.
- The strategy does not allow for the Town to hold individual securities except for CD's which must be fully insured by the FDIC.

3. PRUDENCE:

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by the Investment Officer shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment Officers acting in accordance with written procedures of the Investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4. OBJECTIVE:

It is the policy of the Town that all funds shall be managed and invested with three primary objectives, listed in the order of their priority: safety, liquidity, and yield (return). These objectives encompass:

A) Safety of Principal

Safety of Principal is the foremost objective of the Town. Investments of the Town shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio. A diversification strategy is a key element of the Town’s investment policy in that it reduces the likelihood of large capital losses attributable to individual securities leading to an overall reduction in the Town’s assets. Diversification will be accomplished through the investment in eligible institutions, investment pools, and mutual funds which hold a portfolio of individual securities backed by numerous issuers. All mutual fund investments must be insured by the Securities Investor Protection Corporation (SIPC), a nonprofit corporation established by the U.S. Congress.

B) Liquidity

The Town's investment portfolio must remain sufficiently liquid to enable the Town to meet all operating requirements which might be reasonably anticipated. Pools and Mutual fund investments must allow for electronic transfer of funds on a next-business-day basis and be accessible via the internet.

C) Return on Investment

The Town's investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgeting and economic cycles, commensurate with the Town's investment risk constraints and the cash flow characteristics of the portfolio.

5. DELEGATION OF AUTHORITY:

The Town Council, shall designate by resolution or ordinance the Investment Officer of the Town who is responsible for investment management decisions and activities. The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with this Investment Policy. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff.

6. ETHICS AND CONFLICTS OF INTEREST:

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. In addition to those requirements imposed under state law, employees and Investment Officials shall disclose to the Town Council any material financial interest in financial institutions that conduct business within this jurisdiction and they shall further disclose any large personal financial/investment positions that could be related to the performance of the Town, particularly with regards to the time of purchases and sales.

7. AUTHORIZED FINANCIAL DEALERS AND BROKERS

The Town will not hold individual securities, therefore it is anticipated that there will not be a need for broker / dealers to execute buy and sell orders.

8. ACCEPTABLE INVESTMENT INSTRUMENTS:

The Town of Lakewood Village is permitted to invest only in the following subset of eligible investments empowered under The Public Funds Investment Act:

- ◆ Mutual funds or investment pools consisting of Obligations of the United States Government or its agencies and instrumentalities;
- ◆ Mutual funds or investment pools holding direct obligations of the State of Texas or its agencies;
- ◆ Mutual funds or investment pools holding other obligations, the principal of and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities;
- ◆ Certificate deposits issued by State and National banks domiciled in the State of Texas fully insured by FDIC;
- ◆ SEC registered, no-load money market mutual funds with a dollar weighted average portfolio maturity of 90 days or less whose assets consist exclusively of the US Government securities and whose investment objectives include seeking to maintain a stable net asset value of \$1 per share.
- ◆ Texas Local Government investment pools as defined by the Public Funds Investment Act.

The following investments are specifically not authorized: (1) individual securities (CD's excepted), (2) any investment with either a weighted average maturity of 3 years or a duration greater than three years

If additional types of securities are approved for investment under the PFIA, they will not be eligible for investment by the Town until this policy has been amended and approved by the Town Council.

9. INVESTMENTS IN REAL PROPERTY:

Nothing in this policy is to be construed as limiting the Town's rights to acquire real property as authorized under the Local Government Code, Section 271 or through eminent domain or other authorized methods.

10. INVESTMENT REPORTING:

Each quarter, the Investment Officer and any employees designated by the Investment Officer shall prepare and submit to the Town Council a written report of all investment transactions, balances, and changes in position.

11. REPEAL CLAUSE

Ordinance 08-01 and all other ordinances that are in conflict with the provisions of this ordinance are hereby repealed and all other ordinances of the Town not in conflict with the provisions of this ordinance shall remain in full force and effect.

12. SUPERCEDING REGULATION OR STATUTE

Whenever any applicable statute, regulation, or permit of any state, federal, or other agency, having jurisdiction over the subject matter of this Ordinance, is in conflict herewith, the stricter requirement shall apply, unless mandated otherwise.

13. SEVERABILITY CLAUSE

The provisions of this Ordinance are severable, and if any section, article, paragraph, sentence, clause, phrase or word in this Ordinance or application thereof to any person or circumstance is held invalid or unconstitutional by a Court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

14. EFFECTIVE DATE

This ordinance shall be in full force and effect from and after its date of passage and publication as provided by law.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF LAKEWOOD VILLAGE, TEXAS, on this 10th day of August 2017.

Dr. Mark E. Vargus
Mayor

ATTESTED:

LINDA ASBELL,
City Secretary



Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

WHEREAS, the Town of Lakewood Village

("Participant") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pools ("**TexPool/TexPool Prime**"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That Participant shall enter into a Participation Agreement to establish an account in its name in **TexPool/TexPool Prime**, for the purpose of transmitting local funds for investment in **TexPool/TexPool Prime**.
- B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in **TexPool/TexPool Prime** and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

<p>1. _____ Signature</p> <p>Dr. Mark E. Vargus Printed Name</p> <p>Mayor Title</p>	<p>9 7 2 2 9 4 5 5 5 5 Telephone Number</p> <p>9 7 2 2 9 2 0 8 1 2 Fax Number</p> <p>mark@lakewoodvillagetx.us Email</p>
<p>2. _____ Signature</p> <p>Ed Reed Printed Name</p> <p>Mayor Pro-Tem Title</p>	<p>9 7 2 2 9 4 5 5 5 5 Telephone Number</p> <p>9 7 2 2 9 2 0 8 1 2 Fax Number</p> <p>ed@lakewoodvillagetx.us Email</p>
<p>3. _____ Signature</p> <p>Clint Bushong Printed Name</p> <p>Councilman Title</p>	<p>9 7 2 2 9 4 5 5 5 5 Telephone Number</p> <p>9 7 2 2 9 2 0 8 1 2 Fax Number</p> <p>clint@lakewoodvillagetx.us Email</p>
<p>4. _____ Signature</p> <p>Linda Asbell Printed Name</p> <p>Town Administrator/Town Secretary Title</p>	<p>9 7 2 2 9 4 5 5 5 5 Telephone Number</p> <p>9 7 2 2 9 2 0 8 1 2 Fax Number</p> <p>linda@lakewoodvillagetx.us Email</p>

Authorized Representatives of the Participant (continued)

5.
Signature
Telephone Number

Printed Name
Fax Number

Title
Email

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Dr. Mark E. Vargus
Printed Name

In addition and at the option of the Participant, one additional authorized representative can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1.
Printed Name
Telephone Number

Title
Fax Number

C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until **TexPool/TexPool Prime** receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the ___ Day of _____, 20___.

Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Town of Lakewood Village
Name of Participant

SIGNED:

Signature

Dr. Mark E. Vargus
Printed Name

Mayor
Title

ATTEST:

Signature

Linda Asbell
Printed Name

Town Administrator/Town Secretary
Title



MEMORANDUM

TO: Town Council
CC: Linda Asbell
FROM: Dr. Mark E. Vargus, Mayor
DATE: August 4, 2017
RE: Dark Skies

As we begin our long-range planning for the final phase of the concrete road reconstruction project, it is imperative that we consider our future utility needs. As we did with the Lakecrest new water main, we need to identify areas of infrastructure improvements **before** we put down the concrete streets.

One area that I have begun looking at is our street lights. There does not appear to be any coherent strategy to their location, type, and purpose. Clearly the technology and efficiency have greatly improved over the 20 years since the lights were installed in the Shores. Similarly, as you drive down Highridge the color, shielding and intensity of the lights on the poles varies greatly.

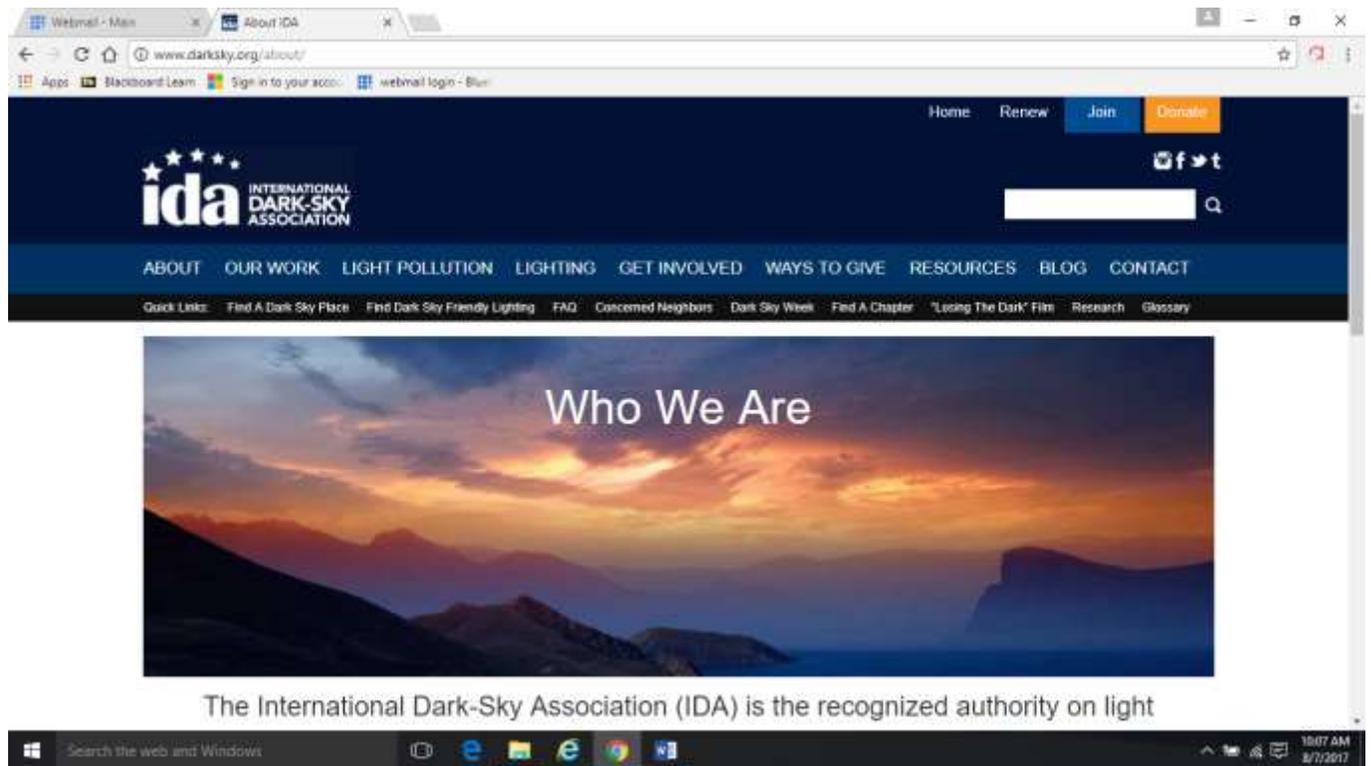
For example, here are some very basic questions:

1. Where do we want lights in the Town ? (Highridge ? Lakecrest ? Eldorado ? Peninsula ?)
2. Should we take the lights off the tall poles on Highridge and put them instead on 12 ft. poles at the cross streets ? We would need to trench the street, so we would need to do this before the concrete.
3. What type of lights (LED, color, intensity ?)
4. What type of lights do we want in any new subdivisions ?

I have had some positive discussions with CoServ to enlist their help in examining our current inventory of street lights and determining their functionality and what modern light planning would look like. If LWV were a new subdivision, where and what lights would we have ? Which of our current lights are useless ?

Dark Skies - I think it would be consistent with our small town quality of life **to become the first city in the metroplex** to be certified as a dark skies community. Dark skies does not mean we go dark - it means that we take stringent steps to reduce light pollution in the sky through shielding and technology. It does not compromise safety or functionality. Since we do not have commercial enterprises lighting up our town it should be doable. I am strongly in favor of this. I have talked with CoServ and they are enthusiastic about partnering with us on this venture. There is no reason that any new developments should not be environmentally sound and improve our quality of life.

I look forward to your comments;



Our Mission

IDA works to protect the night skies for present and future generations.

Our Goals

- Advocate for the protection of the night sky
- Educate the public and policymakers about night sky conservation
- Promote environmentally responsible outdoor lighting
- Empower the public with the tools and resources to help bring back the night

History

International Dark-Sky Association (IDA) is a 501(c)(3) (tax ID #: 74-2493011) founded in 1988, and is dedicated to protecting the night skies for present and future generations.

[Light pollution](#) – the inappropriate use of artificial light at night – is an environmental pollutant that harms our planet and robs us of the opportunity to experience the wonder of a natural night sky.

Today, IDA is the recognized authority for night sky protection and has taken the lead in identifying and publicizing the negative impacts of artificial light at night on [human health](#), [wildlife](#) and climate change.

We work with the public, [city planners](#), legislators, lighting manufacturers, parks, and protected areas to provide and implement smart lighting choices.

Our [public outreach](#) efforts provide solutions, quality education, and programs that inform audiences across the United States and throughout the world. At the local level, our mission is furthered through the work of our U.S. and international chapters representing five continents.

LAKEWOOD VILLAGE TOWN COUNCIL

COUNCIL MEETING

JULY 13, 2017

Council Members:

Dr. Mark Vargus, Mayor
Ed Reed – Mayor Pro-Tem
Clint Bushong
Gary Newsome
Dan Tantalo
Elizabeth Shields

Town Staff:

Linda Asbell, TRMC, Town Secretary

REGULAR SESSION - 7:00 P.M.

With a quorum of the Council Members present, Mayor Vargus called the Regular Meeting of the Town Council to order at 7:00 p.m. on Thursday, July 13, 2017, in the Council Chambers of the Lakewood Village Town Hall, 100 Highridge Drive, Lakewood Village, Texas.

PLEDGE TO THE FLAG:

(Agenda Item A)

Mayor Vargus led the Pledge of Allegiance

VISITOR/CITIZENS FORUM:

(Agenda Item B)

No one requested to speak.

PUBLIC HEARING:

(Agenda Item C)

A public hearing was held to provide an opportunity for citizens to comment on the proposed fiscal year 2017-2018 budget. Mayor Vargus opened the public hearing at 7:02 p.m. No one requested to speak.

MOTION: Upon a motion made by Mayor Pro-Tem Reed and seconded by Councilman Bushong, council voted five (5) “ayes”, no (0) “nays” to close the public hearing at 7:03 pm. *The motion carried.*

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REGULAR SESSION
JULY 13, 2017**

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PUBLIC HEARING:

(Agenda Item D)

A public hearing was held to provide an opportunity for citizens to comment on the combined tax rate of \$0.30/\$100. Mayor Vargus opened the public hearing at 7:03 p.m. No one requested to speak.

MOTION: Upon a motion made by Councilman Tantalo and seconded by Councilman Newsome, council voted five (5) “ayes”, no (0) “nays” to close the public hearing at 7:04 pm. *The motion carried.*

REGULAR AGENDA:

(Agenda Item E)

**Crime Prevention Presentation by Denton
County Sheriff Department, Deputy R.
Olivarez (Asbell)**

(Agenda Item E.?)

Deputy Olivarez provided crime prevention information and recommendations on keeping property and vehicles secure. There was some discussion about golf carts in the area. There was some discussion about the Neighborhood Watch group. There was some discussion about enforcement of fireworks violations. Deputy Olivarez reported that Lakewood Village has an extremely low crime rate.

**Consideration of Minutes of June 8, 2017
(Asbell)**

(Agenda Item E.1)

Town Secretary Asbell reported that there was a minor wording error that has been corrected.

MOTION: Upon a motion made by Councilman Bushong and seconded by Ed Reed, council voted five (5) “ayes”, and no (0) “nays” to approve the minutes as discussed. *The motion carried.*

**Consideration of Creation of and
Appointments to Parks Advisory Board
(Vargus)**

(Agenda Item E.2)

Mayor Vargus reported that the council has previously discussed creating a Parks Advisory Board to provide citizen input for parks improvements and possibly a community garden. Mayor Vargus reported that Serena Lepley has coordinated installation of new swings and a rocker in the playground at Town Hall. There was some discussion about Councilwoman Liz Shields

**LAKWOOD VILLAGE TOWN COUNCIL
REGULAR SESSION
JULY 13, 2017**

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acting as council liaison. Councilman Tantalo requested applications from all members and he would like the quarterly reports from the board to provide feedback to the council. Council discussed appointing the following citizens to the Parks Advisory Board: Serena Lepley, Bernadette Rodriguez, Lacresha Goodman, Shay Ruth, Rick Turner, and Richard Bosch-Suero.

MOTION: Upon a motion made by Councilwoman Shields and seconded by Councilman Newsome, council voted five (5) “ayes”, and no (0) “nays” create the Parks Advisory Board and appoint members as discussed. *The motion carried.*

**Consideration of 2017-2018 Budget
Ordinance (Vargus)**

(Agenda Item E.3)

Mayor Vargus reviewed the proposed budget. Councilman Tantalo discussed the effective tax rate versus the actual tax rate. Mayor Vargus provided information that reviewed the property taxes collected each year since 2008. The Town of Lakewood Village had a ten year increase of 21.8% with an annualized change of 1.99%. There was some discussion about the difference between a tax and a fee. Council discussed future planning for infrastructure improvements and project plans. There was some discussion about reducing the attorney fees. Council reviewed the general fund expenses. There was some discussion about contingency expenses during this fiscal year. Council discussed a drainage improvement plan for Shoreline Drive. Councilman Tantalo stated that he wants to plan for road improvements. Mayor Vargus reviewed the proposed Utility Fund revenues and expenses. There was some discussion about payroll. Mayor Vargus reviewed the Road Maintenance Fund. Mayor Vargus reviewed the history of road repairs in Town. There was some discussion about plans for road repairs. There was some discussion about the proposed capital improvement projects. There was council consensus that the Stowe lift station would be a priority. There was some discussion about the plan to install a fire hydrant on Parkwood and an emergency interconnect with the Town of Little Elm for water.

Discussion of Fence Ordinance (Vargus)

(Agenda Item E.4)

Mayor Vargus reported that the fence ordinance was amended in 2002 to prohibit privacy fences for waterfront properties. Mayor Vargus stated that he would like to allow waterfront property owners to install fencing along the sides of their homes for a limited area to provide privacy around pools or patios. There was some discussion about specificity being required in the ordinance for enforcement purposes.

Consideration of Updating Impact Fee Ordinance (Vargus)

(Agenda Item E.5)

Mayor Vargus reviewed the need to update the impact fees. The town has more specific information about the cost of the well and better information for assumptions for cost of infrastructure. The task assignment for the update was approved in the original agreement with the Town Engineer. The funds for the update were already approved but were not spent in this fiscal year.

MOTION: Upon a motion made by Councilman Bushong and seconded by Mayor Pro-Tem Reed, council voted five (5) “ayes”, no (0) “nays” to approve the revision of the impact fees. *The motion carried.*

Consideration of Amendment to Builder Packet - Sewer Tap (Bushong)

(Agenda Item E.6)

Councilman Bushong reported on a problem with builders dumping trash and debris in the sewer line which causes blockages. Councilman Bushong recommends the town provide a camera inspection of the line prior to issuing a certificate of occupancy. The cost to the town would be approximately \$250, with no increase to the sewer tap fee. There was some discussion about the cost of a sewer tap. Councilman Tantalo requested delaying approval until next month so he can verify there would be no increased cost to the property owner. Councilman Bushong reported that the proposed language on the form is clear that the property owner does not incur the cost of the camera inspection. Council reviewed the changes in the form.

MOTION: Upon a motion made by Mayor Pro-Tem Reed and seconded by Councilman Bushong, council voted four (4) “ayes”, one (1) “nays” (Councilman Tantalo) to approve the amendment to the builder packet. *The motion carried.*

Discussion of Fireworks Ordinance (Tantalo)

(Agenda Item E.7)

Councilman Tantalo reviewed the concern citizens reported with fireworks being discharged. Councilman Tantalo recommended reviewing the ordinance and making a decision on an enforcement method. There was some discussion about the practicality of enforcement. Mayor Vargus reviewed the difference between code enforcement and law enforcement. Mayor Vargus reviewed the process for receiving complaints about violations. There was some discussion about Councilman Tantalo doing research and providing a recommendation for handling fireworks violations.

EXECUTIVE SESSION:

(Agenda Item F)

At 9:39 p.m. Mayor Vargus recessed into executive session in accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following: §551.071(2): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter re: Impact Fees.; (2) §551.087: To discuss or deliberate regarding commercial or financial information that the Town of Lakewood Village has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Lakewood Village and with which the Town is conducting economic development negotiations; and/or to deliberate the offer of a financial or other incentive to the business prospect.; and (3) § 551.074, Texas Government Code to wit: Personnel Matters, Appointments to the Municipal Development District Board

RECONVENE:

(Agenda Item F)

Mayor Vargus reconvened the regular session of the Lakewood Village Town Council at 9:58 p.m.

MOTION: Upon a motion made by Mayor Pro-Tem Reed and seconded by Councilman Newsome, council voted five (5) “ayes”, no (0) “nays” to appoint Darrell West to place 4 and Matthew Bissonette to place 6 on the Municipal Development Board of Directors. *The motion carried.*

COUNCIL AND STAFF COMMENTS

(Agenda Item G)

Mayor Vargus reported that work on the roof of town hall is complete. The mail facility metal roof was removed and was replaced by new decking and shingles. The well house, and shed at the water plant also have new roofs. The metal roof from the mail facility was repurposed and is going to be used at the sewer plant. Fences will be constructed at town hall to screen the air conditioning and trash carts. Mayor Vargus reported that he decided on Authority Roofing because they are factory certified and the town is benefiting from a factory warranty instead of just a warranty provided by the installation company.

Councilman Bushong reported that a large cleaning effort has been underway which has cleared space for the back office to be rearranged to provide a more professional atmosphere. A desk was purchased using points on the credit card and new internet drops have been installed to provide connections for the new desk location.

Councilman Newsome reported that council is anticipating making road repairs in September.

**LAKWOOD VILLAGE TOWN COUNCIL
REGULAR SESSION
JULY 13, 2017**

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Councilman Tantalo stated that there is a process to follow for a budget and there should be money set aside for roads.

ADJOURNMENT

(Agenda Item H)

MOTION: Upon a motion made by Councilman Bushong and seconded by Mayor Pro-Tem Reed council voted five (5) “ayes” and no (0) “nays” to adjourn the Regular Meeting of the Lakewood Village Town Council at 10:07 p.m. on Thursday, July 13, 2017. The motion carried.

These minutes approved by the Lakewood Village Town Council on the 10th day of August 2017.

APPROVED

Ed Reed
MAYOR PRO-TEM

ATTEST:

Linda Asbell, TRMC, CMC
TOWN SECRETARY